

## TOWN OF FORT FRANCES

### MINUTES

SESSION NO. #8

April 15, 2019

The meeting of Planning & Development Executive Committee of the Town of Fort Frances was held in the Civic Centre - Committee Room on April 15, 2019 from 8:00 a.m. to 8:50 a.m.

PRESENT: J. McTaggart - Chairperson, W. Brunetta - Councillor, Mayor J. Caul (ex-officio)

ALSO PRESENT: D. Brown, CAO, T. Dennis, CBO/Planner, P. Briere, Committee Secretary

**1. Call to Order - 0800am**

Session #8.

**2. Disclosure of pecuniary interest and the general nature thereof**

None.

**3. Approval of Previous Committee Minutes**

3.1 Approval of Previous Committee Minutes.

- Approved as presented.

Moved - Councillor Brunetta

Seconded: Mayor Caul

Carried

**4. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**

None.

**5. In-Camera**

None.

**6. Items Referred from Council**

6.1 Letter from R. Van Drunen re: Noise By-Law.

- After a discussion was had on this item. The Planning & Development Executive Committee was recommending that Council accept the letter as information and take no further action on this item. A letter from By-Law Enforcement will be added to provide an explanation behind the decision.

6.2 Request Email from C. Kent - Proposal for 8th Street Trails.

- An overview of the proposal was provided to the Committee by Ms. C. Kent. The proposal is to cut/remove the brush to widen the existing trails and add a new extension to the walking trail. A discussion was had on this item and it was identified that more research was needed to ensure the trail system and proposal is on Town owned property. Also, doing a liability waiver and ensuring that the Town's Tree Policy was adhered too.

6.3 Letter from D. Cuthbertson re: Scott Street Concerns.

- Awaiting comments from Police Service Board (next meeting set for May 31st, 2019).- A discussion was had on this item and Mayor Caul provided an update from the discussion that was had at the last BIA Meeting. OPP are going to increase foot patrols in the area. The Committee is still awaiting comments from the Police Services Board, their next meeting is on May 31st.

6.4 Letter from W. Friesen, The Sleepy Owl re: Sign Installation Consideration.

- A discussion was had on this item and the Planning and Development Executive Committee is recommending that further discussions need to be had as 2 locations provided require comments from the farmer who has a lease with the Town.

Administration will have further discussions with Mr. Friesen.

- 6.5 Letter from Cdn Bass Championships re: Event Support. (PDEC Providing Input on items 5, 8 & 9 to AFEC).
  - After a discussion was had on this item. The Planning & Development Executive Committee is has no concerns with requests 5, 8 & 9 and is recommending that Administration & Finance Executive Committee approve these items.

7. **New Business**  
None.

8. **Outstanding Items**

- 8.1 Proposed Draft Smoking By-Law.
  - After a review of the proposed draft by-law was complete. A discussion was had and an overview of the changes by the solicitor was completed. A couple of housekeeping items were identified and a question regarding what a highway is was asked. Administration was directed to make the necessary housekeeping changes and contact our solicitor regarding the highway wording. The Planning & Development Executive Committee is recommending to approve the draft by-law with the necessary changes being made.

9. **Information**  
None.

10. **Non-agenda Items**  
None.

11. **Adjourn / Next Meeting Date - 0930am**  
Monday May 6th, 2019.

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Executive Committee Chair

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Secretary, Planning & Development Executive Committee