

Date: July 3<sup>rd</sup>, 2018

Report To: Mayor & Council.

From: Patrick Briere, By-Law Enforcement Officer

Re: Rainy Lake Square Parking Meters.

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Mayor & Council will recall that at their regular meeting January 8<sup>th</sup>, 2018 a report from this office was supported to have 6 dedicated parking meters installed at the Rainy Lake Square Parking Stalls that are located at the end of the square along the laneway. The By-Law Enforcement Department along with Operations & Facilities and Treasury have been working with MacKay Meters to get these meters ordered and installed.

With this stated, part of the discussions that have been occurring at the Planning & Development Executive Committee Meetings have been to ensure that residents of Fort Frances were able to have multiple ways to make payment for parking. The meters that have been chosen have the following payment options available: Coin, Credit Card, and Payment through an App, which can be downloaded onto any smartphone.

Therefore, we have been advised that to make these payment options available, the Town is required to have an agreement to handle the credit card transactions. The Treasury Department has completed a review of this and has provided us with a proposed agreement that has been reviewed by the Planning & Development Executive Committee.

The one time sign-up cost for this agreement would be \$300.00. This would be covered by the capital funds that have already been approved by Council. Ongoing monthly charges are estimated to be \$75.00-\$100.00 per month.

During the discussions of the credit card agreement, Administration provided the Planning and Development Executive Committee with options that would assist the Town in recuperating some of the charges associated with the credit card agreement. The Planning and Development Executive Committee is recommending to increase the Parking Meter Rate from \$1.00/hour to \$1.25/hour.

The Planning & Development Executive Committee is recommending that Mayor & Council: 1) approve the report as presented. 2) approve the rate increase to the parking meter fee \$1.25/hour and direct administration to make the appropriate changes to the User Fee Schedule By-Law #55/17 and prepare an amending bylaw

for signing by Mayor & Clerk. 3) direct that Administration enter into an agreement with global payments for credit card services for the parking meters to be located at the Rainy Lake Square.

Respectfully submitted,

Original Signed by

Patrick Briere  
By-Law Enforcement Officer

**Council approval of this report will:**

- 1) approve the report as presented.
- 2) approve the rate increase to the parking meter fee and direct administration to make the appropriate changes to the User Fee Schedule By-Law #55/17 and prepare an amending bylaw for signing by Mayor & Clerk.
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