



FORTFRANCES
BOUNDLESS

COUNCIL VACANCIES TO EXECUTIVE COMMITTEES

**ADMINISTRATIVE
REPORT**

Date: 2022-04-11
From: Gabrielle Lecuyer, Municipal Clerk
To: Committee of the Whole
File Number:

1. ISSUE

For Council to consider the vacancies to the Executive Committees

2. STRATEGIC IMPACT

N/A

3. OPTIONS & ALTERNATIVES

Council can choose not to fill the vacancy this option may result in quorum issues when there are regrets / absences.

4. ADMINISTRATIVE RECOMMENDATION

THAT the following Councillor appointment be approved for the remainder of the Council Term to the following Executive Committee:

Planning and Development Executive Committee: Councillor: _____

Administration and Finance Executive Committee: Councillor: _____

Economic Development Executive Committee: Councillor: _____

5. HISTORY

In accordance with the Procedural By-Law:

- The Mayor shall be an ex-officio Member of all Council Committees and may provide input on all questions before the Committee, but shall not vote or be counted in the formation of a quorum unless another appointed member is absent.
- A majority (50% +1) of all Members of a Committee shall constitute a quorum
- An Executive Committee shall have Council representation appointed by resolution.
- The rules governing the Procedural By-Law of the Council and the conduct of its Members shall be observed in meetings of the Executive Committees in so far as they are applicable.

In accordance with the established Boards / Committees of Council By-Law:

- Members shall consist of three Councillors

6. ANALYSIS

On March 30, 2022, Councillor Judson provided Council written notice of resignation to the Planning and Development Executive Committee, the Administration and Finance Executive Committee and the Economic Development Executive Committee effective immediately.

Council requires a quorum of 3 members for Executive Committees.

Executive Committees have already encountered quorum issues that resulted in the cancellation of meetings after staff reports, agendas were produced and published along with public notice in accordance with the procedural By-Law. To allow for appropriate cancellation notice to the public, Council and staff, members should provide advance notice (when possible) of planned absences or regrets to the Deputy Clerk (for Executive Committees) or the Clerk for the (Committee of the Whole or Regular Council meetings).

7. CONSULTATION

N/A

8. SUPPORTING DOCUMENTS

N/A