

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #003

February 3, 2016

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on February 3, 2016 from 8:35 a.m. to 9:50 a.m.

PRESENT: Paul Ryan, Chairperson, June Caul, Mark McCaig, CAO and Doug Brown.

ALSO PRESENT: Mayor Roy Avis, Guests: Keith Fifield, Kenton Fifield, Vivian Callaghan, Gemma Lamonato, Loretta Brunetta (8:35 a.m. to 9:25 a.m.) and Gladys Martin (9:20 a.m. to 9:25 a.m.)

**1. Call to Order**

**2. Disclosure of pecuniary interest and the general nature thereof**

None

**3. Approval of Previous Committee Minutes**

- 3.1 Minutes from the meeting of this Committee on January 20, 2016 - the minutes were approved as circulated.

**4. Non-agenda Items**

- 4.1 Counter Space Lease at the Airport - the administration report was reviewed and will be forwarded to Council for approval.

**5. New Business**

- 5.1 Fifield Petition Storm Sewer System - 800 Block of Nelson Street from Butler Avenue to Woodyard - the residents along the 800 Block of Nelson explained the reason why they thought the underground storm sewer system along the 800 Block of Nelson Street needed replacing. All parties were given an opportunity to ask questions and receive clarification on the storm sewer system. After a lengthy discussion the administration report as presented to the O & F Executive committee will be forwarded to Council for approval.
- 5.2 Operations & Facilities Division Update Report - June 1st to December 31st, 2016 - the semi annual report was reviewed and will be read by Councillor Paul Ryan at the next Council meeting scheduled for February 8, 2016.
- 5.3 Request for Municipal Council Resolution from Mitaanjigamiing First Nation - Doug Brown handed out an administration report on the request by Mitaanjigamiing First Nation to provide a letter of support in regards to up-grades to their Water Treatment Plant where they will be submitting an application under the Building Canada Fund - Small Communities Fund. The administration report will be forwarded to Council for approval.

**6. Information**

None.

**7. Adjourn / Next Meeting Date**

- 7.1 The meeting was adjourned at 9:50 a.m.

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Executive Committee Chair

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D. Brown, Manager of Operations & Facilities