

<u>REPORT</u>	<u>TOWN OF FORT FRANCES</u> <u>COMMITTEE OF THE</u> <u>WHOLE</u>	<u>August 8, 2022</u>
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A meeting of the Committee of the Whole of Council was held in the Council Chambers and virtually.

PRESENT: Councillor W. Brunetta, Chairperson; Mayor J. Caul; Councillors M. Behan, A. Hallikas, J. McTaggart, R. Wiedenhoeft and Councillor D. Judson (virtually)

ALSO PRESENT: F. Anwar, CAO, D. Galusha, Treasurer, T. Rob, Manager of Operations & Facilities, T. Young, Recreation & Culture Manager, A. Hansma, HR Manager, Gabrielle Lecuyer, Clerk (virtual) K. Haney, Deputy Clerk

1. Call to Order/Roll Call

Chair Brunetta called the meeting to order at 5:30 p.m.

2. Disclosure of pecuniary interest and the general nature thereof.

There were no declarations.

3. Delegations/Deputations: None

4. Council Reports on Board & Committee Activity:

- 4.1 Mayor Caul - Verbal update - Mayor Caul indicates she has had a busy month. She met with Marcus Powlowski to discuss homelessness issues and immigration possibilities. She was invited to and rode in the boat parade. An interview was held with Nick Shovan (FFNWHU) re a local safe consumption site. More information to follow on that. Invitation to Walmart to meet with Keira _____ Child's Network. Attended Culturama and enjoyed the drummers and Ukrainian dancers. Mayor Caul thanked Museum Curator Kayleigh Spears and Recreation and Culture Manager for their support with the event. Mayor Caul referenced 3 individual celebrations of life. June Keddy, Bruce Murray and Bruce Caldwell and expressed her gratitude for the honor in knowing these individuals.

Councillor Behan - Verbal update - Citizen of the Year committee. Nominations remain open for both categories. Applications can be downloaded from the Town website or are available at the front desk of the Civic Centre. Deadline for applications is September 30, 2022. To attend Rainy River District Municipal Association as Town of Fort Frances representative on August 24th to be held at the Alberton Municipal office. Next meeting to be held on September 21, 2022 @ 6:00 p.m.

Councillor Brunetta - Verbal update - Committees attended: Physician Recruitment Committee on July 7 - discussion involved focus and direction of committee as well as other items strategic planning process. Councilor Brunetta to facilitate process. Fort Frances Non Profit Housing meeting - June 30th. Presentation from auditors. Report concerning. Repairs required. Not enough funds to offset reserve. Next meeting: September 22nd. Northern workforce advisory committee held a couple weeks ago. Not as robust as originally thought. National strategy. Proposed expansion will not happen until fall of 2023. Undergrads take up to 10 years. Locum needs to be affiliated with NOSM or another medical school. Mini summit scheduled for later in fall. NOMA Board meeting held June 28, 2022. You tube learning channel for all elected officials. Various learning opportunities at ones' leisure.

Councillor Hallikas - No update

5. Consent Agenda:

5.1 Approval of Consent Agenda

234 **Recommendation:** THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items ~~#5.2, 5.3~~, 5.4, 5.5, 5.6, 5.7, 5.8, 5.9, 5.10, 5.11 and 5.12.

CARRIED

Result:	CARRIED
Mover:	John McTaggart
Seconder:	Andrew Hallikas

5.2 New Official Plan and Zoning By-Law - Technical Advisory Committee
Item 5.3 was pulled by Councillor Judson

Recommendation: THAT on the recommendation of the Planning and Development Executive Committee Council approves the development of a Technical Advisory Committee for the facilitation of the new Official Plan

AND THAT the Zoning By-law consisting of the following Composition:

- 1. Up to two members of administration
- 2. One member of the Committee of Adjustment
- 3. One member of the Economic Development Executive Committee
- 4. One member of the MAT Committee
- 5. One member of the BIA Board
- 6. Up to four citizen members (local developers, stakeholders or general public)
- 7. One member of the Fort Frances Chamber of Commerce

And that the Terms of Reference of the Committee be brought back to Council at a future meeting for approval.

5.3 Relocation of the Hallett & Owandem
Item 5.3 was pulled by Councillor McTaggart

Recommendation: THAT the Council of the Town of Fort Frances approves the request to find a permanent home for the Hallett and Owandem, near the Sorting Gap Marina/Shevlin Wood Yard development, as detailed in the report attached by Kayleigh Speirs, Museum Curator, and

FURTHER THAT the Council approves an unbudgeted capital expenditure for 2022 that will be used to start the design phase of this project to ensure construction can begin in the summer of 2023.

5.4 Request for Reconsideration Minutes of Settlement for 1124 Third St E Roll# 5912-030-007-06400-0000

Recommendation: *THAT the Committee of the Whole of Council recommend processing the request for reconsideration minutes of settlement for the property located at 1124 Third Street East for 2022 as received.*

5.5 BIA Request to place large Christmas Tree at Rainy Lake Square

Recommendation: THAT Council of the Town of Fort Frances supports the future development of a Christmas Tree site at the Rainy Lake Square

FURTHER THAT Council recommends that the BIA engage an Engineer to develop a stand structure to be placed in one of the existing catchbasins with the support of Administration to determine potential guying locations.

5.6 Award of RFP 2022-OF-13 Internal Quality Assurance Audit Service for the Fort Frances Airport Safety Management System

Council Approval of report AR-22-0020 will ensure that:

1. RFP 2022-OF-13 be awarded to Winnipeg Airport Services Corp.
2. a bylaw be prepared to authorize Mayor and Clerk to execute the agreement on behalf of the Corporation.

5.7 Approval of an unbudgeted capital expenditure for survey work at Riverview Cemetery

Council approval of report AR-22-0021 will agree with the recommendation of Administration that:

1. The unbudgeted expenditure of \$8,825.00 for the surveying and generation of required reference plans laying out additional single and double plots in the Riverview Cemetery and Holy Cross.
2. That the unbudgeted expense be funded by the Cemetery Care and Maintenance Fund

5.8 Award of Tender T-2022-10 - MHSW Services to host 2022 Household Hazardous Waste Event

Recommendation: THAT Council approval of this report will ensure:

1. That the Miller Group out of Winnipeg be designated the Town 's 2022 MSHW service provider at an estimated cost of \$43,727.09 (includes HST) in accordance with the tender documents.
2. That the Town 's MSHW event day is scheduled on Saturday September 10, 2022 from 9:00 am to 3:00 pm.

5.9 June 2022 Water System Monthly Report

Recommendation: *THAT Council approval of this report will accept the June 2022 report prior to it being made available to the general public.*

5.10 Adoption of the Town's Levels of Service Framework

Recommendation: THAT Council approval of report AR-22-0023 adopts the Level of Service Framework for core assets in accordance with O. Reg 588/17

5.11 Make a Big Splash Spray Park Advisory Committee Update

Recommendation: THAT Council approval of report AR-22-0019 will:

1. Designate the members of the Make A Big Splash Spray Park Advisory Committee as listed in the report.
2. Accept the Draft Terms of Reference for the committee as presented.
3. Designate area in the Legion Park for the development of a Spray Park.

5.12 Entering into an easement agreement with the Township of Alberton

Recommendation: THAT Council approval of report number AP-22-0022 will ensure: THAT the Town of Fort Frances enter into an easement agreement with The Township of Alberton for the purposes of supplying water services to 11 Highway 11.

FURTHER THAT a by-law be prepared authorizing the Mayor and Clerk to execute the easement agreement on behalf of the corporation.

6. Administration and Finance Division:

6.1 2022 Moffat Funding Disbursement

***THAT** approval of this report will endorse the inclusion of the application from 908 Rainy Lake Squadron Royal Canadian Air Cadets and **FURTHER THAT** Council approve the grant funding allotted for 908 Rainy Lake Squadron Royal Canadian Air Cadets and the revised funding for the Kiwanis Club as recommended by the Moffat Fund Steering Committee for the year 2022.*

6.2 Contribution Agreement Amendment – Microgrid Feasibility Study

Recommendation: It is the recommendation of Administration:

THAT Council of the Town of Fort Frances authorize the amendment in the contribution agreement to reflect the change in project completion date;

AND FURTHER THAT the Mayor and Clerk be authorized to sign the amendment document on behalf of the corporation.

7. Planning and Development Division:

7.1 Lot 26 Industrial Park - Surplus Declaration for Disposition

Recommendation: THAT Council approval of this report will recommend declaring Lot 26 in the Industrial Park, legally described as LOTS 26 PL48M353 MCIRVINE; TOWN OF FORT FRANCES (PIN 56019-1146), as surplus for the purpose of direct sale and that notice be provided once in the Fort Frances Times.

8. Operations and Facilities Division:

- 8.1 Verbal Update on Capital Projects - The Manager of Operations and Facilities provided a verbal update on capital projects with respect to: Memorial Sports Centre - Main Foyer Roof, 52 Canadians Arena Roof and 52 Sprinkler System, Road works, delay in storm sewer materials causing some issues, Kings Highway, Mowat Avenue. Also addressed were existing area closures due to flooding.

9. General:

Recommendation: THAT the delegated Integrity Commissioner for the Town of Fort Frances has provided notice that an inquiry with respect to an Allegation of a Violation of the Town of Fort Frances Council Code of Conduct & MCIA relating to Mayor Caul Complaint #5 has been completed and that a report overview will be provided at a Special Meeting to be scheduled for Thursday, August 18th at 2:00 p.m.

10. **Information:**

The following items were received.

- 10.1 2022 Reserves Q2 to Council
- 10.2 2022 General Fund
- 10.3 2022 June Water Sewer Fund
- 10.4 Fire Rescue Service May 2022 Report
- 10.5 Fire Rescue Service June 2022
- 10.6 Update on Blue Box Recycle Transition
- 10.7 June 2022 Wastewater Treatment Monthly Report

11. **ADJOURNMENT**

- 11.1 The meeting adjourned at 6:15 p.m..

235 **Recommendation:** THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed

CARRIED

Result:	CARRIED
Mover:	Michael Behan
Seconder:	John McTaggart