



## REPORT

**TO:** Community Services Executive Committee

**FROM:** Jason Kabel, Community Services Division Manager

**DATE:** September 15, 2017

**RE:** **Memorandum of Understanding with Fort Frances High School - Lockers in IFK**

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### Background

At the regular meeting of Council on September 11, 2017, Council approved the placement of lockers by the Fort Frances High School in the Memorial Sports Centre with a forthcoming memorandum of understanding (MOU).

Attached is a draft MOU for consideration in this regard.

### Recommendation

The Community Services Executive Committee recommends to Mayor and Council to endorse the attached Memorandum of Understanding between the Memorial Sports Centre (MSC) and Fort Frances High School for the placement of lockers at MSC.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "J. Kabel".

Jason Kabel

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| <p><b>Council approval of this report will</b> endorse the attached memorandum of understanding between the Memorial Sports Centre and Fort Frances High School for lockers to be placed at MSC for the Hockey Academy.</p> |
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## **Memorandum of Understanding**

**Between:**

**The Corporation of the Town of Fort Frances (TOFF)**

**And**

**Rainy River District School Board (RRDSB)**

Whereas the Fort Frances High School is desirous of placing equipment lockers in the Memorial Sports Centre for use by Hockey Academy participants.

The placement of lockers will be permitted under the following conditions:

- The Fort Frances High School (FFHS) will assume all costs for purchasing and installation of the lockers. Lockers will remain the property of FFHS.
- The type of locker and location must be approved by the Community Services Division of the Town of Fort Frances.
- The Memorial Sports Centre (MSC) staff will provide basic cleaning around the locker area as part of the usual daily cleaning routine.
- The MSC will have use of the lockers when not being used by FFHS.
- FFHS will provide combinations or a master key to be able to access lockers in case there is need to do so.
- MSC assumes no responsibility to any damage to the lockers.
- MSC assumes no responsibility for lost or stolen articles from lockers. The security camera footage can be accessed for such purposes.
- FFHS will help resolve any locker matter concerns that may arise, including financial contribution (e.g. negative aroma, vandalism, maintenance issues, etc.).
- The FFHS will maintain an active policy for locker use with all users as follows (from student policy):

LOCKERS - You will be assigned a locker at registration. This same locker will be assigned to you and your responsibility from Grade 9 through to Grade 12. You should not share your combination with other students. Only locks supplied by the office may be used on lockers. If you lose your lock you will be responsible for the cost of replacement. You cannot change your locker or share your locker with another person without permission from the Main Office. DO NOT SHARE YOUR LOCKER COMBINATION WITH ANYONE. Lockers remain the property of the school, and must not be damaged or defaced. The Rainy River District School Board reserves the right of access to lockers at any time. If your locker is broken into, report the incident to the high school main office as soon as possible. The school is not responsible for stolen articles. Keep your locker neat and tidy and do not allow excess garbage to accumulate.

Signed at Fort Frances this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Mayor, Town of Fort Frances

\_\_\_\_\_  
Board Chair, Rainy River District School Board

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Clerk, Town of Fort Frances

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Director, Rainy River District School Board