

Date: April 19<sup>th</sup>, 2022

Report To: Mayor & Council.

From: Tyler Moffitt, Fire Chief/CEMC.

Re: 2022 Annual Review of the Town Emergency Management Program.

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The Municipal Emergency Management Program Committee during their 2022 annual review of the Town of Fort Frances Emergency Management Program, made a number of changes to the Plan were made this year to keep it consistent with current legislation and government direction. During the 2022 program review, the Municipal Emergency Management Program Committee accepted the recommendations as presented.

The changes were as follows:

- Overall formatting of the document, due to file being upgraded to newest version of software.
- Page 1 – Title page updated.
- Page 9 – section 3.2 – name change for Ministry.
  - section 4.1 – addition of CEMC & Alternate CEMC/PIO will implement the notification system for MCEG.
- Page 10 – section 4.6 – addition of Fort Frances Airport to alternate EOC locations.
- CEMC & Alternate CEMC/PIO will be responsible for set-up of the EOC.
- Page 12 – section 4.14 – Ministry name change.
  - section 5.1 – Removal and/or alternates from MCEG members. Primaries are only members required to be listed.
- Page 14 – section 5.3 – Ministry name change.
- Page 17 – section 5.6 – Scribe will assist administrator & Mayor.
- Page 21 – section 6.1 – Removal of and/or alternates to support staff. Same reasoning as page 12.
- Page 24 - section 6.5 – Rename radio station.

Therefore, with this stated the Administration & Finance Executive Committee is recommending that Council approve the report as presented and authorize that a by-law be prepared for signing by Mayor and Clerk.

Respectfully submitted

Original Signed by

Tyler Moffitt  
Fire Chief/CEMC

**Council approval of this report will:** approve the recommendations as presented and authorize that a by-law be prepared for signing by Mayor & Clerk.