

## Report

**To:** Executive & Council

**From:** Museum Curator – Sherry George

**Date:** April March 29/17

**Re:** Request approval for intern position at museum, expenditure for Tener project, staff parking spot

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1. **The museum requests approval to apply for a one-year Internship through the NOHFC program.**

Leanne Mose, contact with MNM reports that NOIP has been extended through March 2019. I would like the one-year position to start as soon as possible after the current internship concludes – Sept 28. This time frame allows us to hire a graduate who will be completing their summer internship and looking for work. The terms for the internship has not changed. The program pays up to 90% funding.

Wages: \$34,944 (with benefits \$39,750); at 90% NOIP \$31,449.60; Town pays \$8,300 (approximation) The museum can contribute \$5000 out of our reserve (donation) fund.

2. The museum is moving forward with the Tener project: creating a coffee-table book compiled of the most interesting of the William Hampden Tener photographs, recently acquired from the Ontario Archives. **We require an initial outlay of \$5000 – the cost of publishing 300 letter-size books at Friesen's.** This expenditure can be taken from our reserve fund but we expect all costs will be recouped once books go on sale. All labour on the project is through the work of volunteers: historian/author Merv Ahrens, PhotoShop guru Nell Laur, and researcher Max Hayes.
3. The museum has three spots posted behind the museum (shipping, visitors and a handicapped spot) but in actuality have room for only two: the shipping lane, plus handicapped. Several years ago Mark McCaig allowed us another spot behind the RL hotel that is marked for museum staff and is kept free of snow. He felt this reasonable as everything that goes into the museum (all office, programming and exhibit supplies, plus food for catering, etc) is carried in by me. With the construction of the RL square, **I am requesting a permanent spot secured by by-law**, something T.Rob tells me was never done for the staff parking spot.