



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2014/89**

TO: Mayor Avis & Members of Council
FROM: Laurie Witherspoon, Treasurer
DATE: September 2, 2014
SUBJECT: 2015 Budget Timetable

BACKGROUND

Early preparation and planning are critical components of an effective budget process. The budget timetable provides a logical process and ensures that all information is available when required. The attached proposed 2015 Budget Timetable has been prepared based on time lines and experience of previous years.

RECOMMENDATION

The Administration & Finance Executive Committee recommends that Council approve the 2015 Budget Timetable as presented.

Council Approval of This Report Will Agree to Administration & Finance Executive Committee recommendation to approve the 2015 Budget Timetable as presented.
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TOWN OF FORT FRANCES 2015 BUDGET TIMETABLE

DATE	RESPONSIBILITY	PURPOSE
September 8, 2014	Council	Approval of Timetable
September 22, 2014	Council	Public Meeting
October 6 - 10, 2014	Executive Committees	Review Information received at Public Meeting
November 17 - 21, 2014	Executive Committees	Review of Division Budgets and Recommendations
November 24, 2014	Administration	Documents to Treasurer
December 5, 2014	Treasurer	Consolidate Budget
December 9, 2014	Administration	Review
January 12, 2015	Committee of the Whole	Receive Preliminary Budget
January 13, 2015	Administration	Review
January 19, 2015	Special Committee of the Whole	Review/Revisions
January 20, 2015	Administration	Review
February 2, 2015	Special Committee of the Whole	Review/Revisions
February 3, 2015	Administration	Review
February 16, 2015	Special Committee of the Whole	Review/Revisions
February 17, 2015	Administration	Review
March 2, 2015	Special Committee of the Whole	Review/Revisions
March 3, 2015	Administration	Review
March 30, 2015	Special Committee of the Whole	Review/Revisions
March 31, 2015	Administration	Review
April 7, 2015	Council	Ratification
April 21, 2015	Council	Public Meeting
April 21, 2015	Council	Anticipated Passage