

*Fort Frances  
Atikokan  
Alberton  
La Vallee  
Emo*

**RAINY RIVER DISTRICT MUNICIPAL ASSOCIATION  
OFFICE OF THE SECRETARY-TREASURER  
320 PORTAGE AVENUE  
FORT FRANCES, ON P9A 3P9**

*Rainy River  
Dawson  
Lake of the Woods  
Morley  
Chapple*

**Phone: (807) 274-5323, ext. 236 Fax: (807) 274-8479**

May 8, 2013

Mayor Roy Avis and Councillors  
Town of Fort Frances  
Civic Centre, 320 Portage Avenue  
Fort Frances, ON P9A 3P9



Dear Sir:

At the RRDMA Executive meeting held recently in April, a resolution was passed as follows:

"THAT the Rainy River District Municipal Association, conditional on a partnership with its member municipalities, agrees to host the 2014 Northwestern Ontario Municipal Association (NOMA) annual conference in April 2014. That the Secretary-Treasurer contact the member municipalities to ascertain the level of their commitment to this project in 2014."

It is acknowledged by the RRDMA that Fort Frances is the only municipality in the Rainy River District with the resources necessary to host the NOMA conference. As directed by the RRDMA Executive, I am approaching each municipality in the district to determine what it will be able to do to support the District (and Fort Frances) holding the NOMA AGM in 2014. I have included for your reference, a copy of my letter to the municipalities.

For your added information, I have included a copy of a letter from NOMA identifying the things the host will be responsible for.

At this time I am inquiring if Fort Frances would confirm its willingness to be the location for the 2014 annual NOMA conference with the assistance/participation of the other district municipalities and RRDMA and indicate also the level at which it is willing to participate.

If you have any questions, please do not hesitate to contact me.

Thank you for your consideration of this.

I look forward to your response.

Yours sincerely,

  
Glenn Treftlin  
Secretary-Treasurer

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May 8, 2013

District Municipalities  
Rainy River District

Ladies/Gentlemen:

At the RRDMA Executive meeting held recently in April, a resolution was passed as follows:

"THAT the Rainy River District Municipal Association, conditional on a partnership with its member municipalities, agrees to host the 2014 Northwestern Ontario Municipal Association (NOMA) annual conference in April 2014. That the Secretary-Treasurer contact the member municipalities to ascertain the level of their commitment to this project in 2014."

I am approaching you at this time as directed in the resolution to determine what your municipality will be able to do to support the District holding the NOMA AGM in 2014.

Participation might take the form of any or all of the following:

- participate on an organizing committee
- assist in securing donations from sponsors
- contribute financially toward offsetting the costs of the event
- provide personnel to man the registration desk and/or perform errands as needed
- other, etc.

For your information, I have included a copy of a letter from NOMA identifying the things the host will be responsible for.

If you have any questions, please do not hesitate to contact me.

Thank you for your consideration of this.

I look forward to your response.

Yours sincerely,



Glenn Treftlin  
Secretary-Treasurer



Representing the Districts of Kenora, Rainy River and Thunder Bay

P.O. Box 10308, Thunder Bay, ON P7B 6T8  
[www.noma.on.ca](http://www.noma.on.ca)

p. 807.683.6662 e. [admin@noma.on.ca](mailto:admin@noma.on.ca)

April 13, 2013

President Deb Ewald  
Rainy River District Municipal Association  
Via email: [gtreftlin@fort-frances.com](mailto:gtreftlin@fort-frances.com)

Dear Deb:

#### LOCATION OF 2014 NOMA ANNUAL MEETING & CONFERENCE

In reviewing our rotation list for the NOMA Annual Meeting and Conference, I am pleased to advise that the 2014 Conference is scheduled to be hosted by the Rainy River District Municipal Association. The event will be held at from April 23 – 25, 2014.

#### The location requirements are as follows:

175 hotel rooms

Meeting space for up to 200 guests with required food service capabilities

Exhibit space for minimum of ten 10' booths. Should be in close proximity to conference room and able to accommodate coffee breaks, etc.

#### The host community is responsible for the following:

Loot bags & Prizes

Provision of local information for delegates – maps, hotel contacts, etc

Sponsorship of Friday dinner costs (\$6,000)

Registration assistance throughout conference

Contact and coordination of local requirements such as entertainers, conference services, etc.

City staff to assist Executive Director on conference organizing committee

We look forward to having our NOMA conference in the Rainy River District and to working with you and your staff to make it a very successful event.

Sincerely,

Charla Robinson  
Executive Director

