

## TOWN OF FORT FRANCES

### MINUTES

SESSION NO. #004

March 17, 2021

A meeting of the Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Committee Room and via Microsoft Teams (virtual meeting resources) on Wednesday March 17, 2021 from 8:30 a.m. to 9:44 a.m.

PRESENT: Chairperson R. Wiedenhoeft - Councillor, M. Behan - Councillor, J. McTaggart - Councillor, Mayor J. Caul (ex-officio)

ALSO PRESENT: T. Rob, Manager of Operations & Facilities, D. Brown, CAO, Adam Mitchel (8:30 a.m. to 9:29 a.m.) and Randy Thoms (8:30 a.m. to 9:44 a.m.)

### **1 Call to Order/Roll Call**

1.1 The meeting was called to order at 8:30 a.m.

### **2 Disclosure of pecuniary interest and the general nature thereof**

2.1 None

### **3 Approval of Previous Committee Minutes**

3.1 Minutes from the previous meeting on March 3, 2021 - the minutes were approved as amended.

### **4 Items Referred from Council**

4.1 Request for Donation of Rain Barrels - the administration report was approved as presented.

### **5 New Business**

5.1 Implementing Asset Management Policies - this item was tabled in order for some revisions to be made.

5.2 February 2021 Drinking Water Systems Monthly Summary - the February 2021 Summary was approved as presented.

5.3 Renewal of Bearskin Annual Lease - the administration report was approved as recommended.

- 5.4 Renewal of Northern Youth Programs Lease - the administration report was approved as presented.

## **6 Information**

- 6.1 Fort Frances Wastewater Treatment Facility - February 2021 Monthly Report - the report was received and will be forwarded on to Council as information only. No action required.
- 6.2 Operations and Facilities Division - Environmental Area - Operations Statistics - February 2021 - the Environmental Stats were received and will be forwarded on to Council as information only. No action required.
- 6.3 Water and Sewer Stats - the water and sewer stats were received and will be forwarded to Council as information only. No action required.
- 6.4 2021 Tonnage at Landfill Site - updated March 10, 2021- the landfill stats were received and will be forwarded on to Council as information only. No action required.
- 6.5 Sewer and Water Data for 2021 - updated March 10, 2021 - the Sewer and Water data were received and will be forwarded on to Council as information only. No action required.

## **7 Adjourn / Next Meeting Date**

- 7.1 The meeting adjourned at 9:44 a.m.

Next meeting April 7, 2021

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Executive Committee Chair

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T. Rob, Manager of Operations & Facilities