

Date: September 21, 2020

Report To: Committee of Adjustment

From: Cody Vangel, Chief Building Official & Municipal Planner

Re: Committee of Adjustment Complement

The Committee of Adjustment of the Town of Fort Frances is currently made up of five members. The Town of Fort Frances By-Law No. 17/07 states that the Committee shall be comprised of seven (7) members. This would mean that the current Committee of Adjustment complement is two members shy of what the By-Law states.

Section 44 of the Planning Act makes reference to the following:

- When the Committee of Adjustment is comprised of three members, two members constitute a quorum
- When the Committee of Adjustment is comprised of more than three members three members constitute a quorum

The intent of this report is to generate discussion amongst the Committee to determine if they wish to continue with a seven person complement and subsequently advertise the vacancies, or to determine if the Committee would entertain an amendment to By-Law 17/07 to adjust the number of members required.

Respectfully submitted

A handwritten signature in black ink, appearing to read 'Cody Vangel', with a stylized flourish at the end.

Cody Vangel, EIT
Chief Building Official & Municipal Planner