

To: Administration & Finance Executive Committee
From: Tyler Moffitt, Fire Chief/CEMC
Date: April 30, 2019
Subject: Waiving of Procurement Policy

Background

The 2019 Capital Budget of \$15,000 for Air Monitors & Testing/Charging Stations was approved.

The authorized dealer for the brand of Air Monitors & Testing/Charging Stations we operated with is in Winnipeg, Manitoba. As well, the brand representative is also in Winnipeg.

When I go out for quotes ... each authorized dealer across Canada will contact the same head office representative who then provides pricing. They only will provide any type of special pricing to one authorized dealer.

As per the Procurement Policy, this purchase with tax falls into the Purchases over \$5,000 but not exceeding \$35,000 category. As well, as per the policy, at least three written quotes prior to ordering is required.

Given the circumstances of this unique piece of equipment and limited suppliers in Canada, I am requesting to waive the Procurement Policy for this purchase.

Recommendation

That the Administration & Finance Executive Committee approves this report and directs Council to bring forward the resolution to waive **4.0 PROCUREMENT PROCEDURES / D. Purchasing Methods / iii Purchases over \$5,000 but not exceeding \$35,000**, with regards to purchasing the Air Monitors & Testing/Charging Stations.

Respectfully submitted,



Tyler Moffitt
Fire Chief/CEMC
Fort Frances Fire & Rescue Service