

**FORT FRANCES MUNICIPAL NON-PROFIT HOUSING CORPORATION**  
**Annual General Meeting - December 11, 2013**

The Board of Directors of the Municipal Non-Profit Housing Corporation held its Annual General Meeting in the Committee Room of the Civic Centre on December 11, 2013 at 12:00 p.m. with the following members present:

John Albanese (Vice Chair), Faye Flatt (Municipal Planner/Secretary), Mark McCaig (CAO/Treasurer), Gord McBride and Andrew Hallikas (Councillor)

Others Present: Sandra Weir (RRDSSAB)

Regrets: Bill Krukoski, Nick Wihnan

1. Vice-Chair Albanese called the meeting to order at 12:01.

2. Non – Agenda Items

8.a. - Market rent for 2014

8.b – 2014 capital plan

3. **Res. # 11/13 McBride/Hallikas** - that the agenda for this meeting be approved.

**CARRIED**

4. **Res. # 12/13 Hallikas/McBride** - that the minutes of meeting held September 11, 2013 be approved as circulated.

**CARRIED**

5. **New Business:**

a. **Res. # 13/13 Hallikas/McBride** - that the financial statements for the months from June 2013 to October 2013 be approved as presented by RRDSSAB.

**CARRIED**

b. **Res. # 14/13 McBride/Hallikas** – that the Board of the Fort Frances Municipal Non-Profit Housing Corporation appoint BDO Dunwoody Canada Ltd. as auditors for the year ended 2013.

**CARRIED**

c. **Res. #15/13 McBride/Hallikas** – that the following Board members of the Fort Frances Municipal Non-Profit Housing Corporation be appointed as Officers for 2014:

President – Nick Wihnan  
Treasurer – Mark McCaig

Vice-President – Councillor John Albanese  
Secretary – Faye Flatt

**CARRIED**

d. **Res #16/13 Flatt/Hallikas** – that the Terms of agreement Amending and Extending Charge between the Fort Frances Municipal Non-Profit Housing Corporation and Canada Mortgage and Housing Corporation prepared pursuant to resolution #10/13 passed by the Board on September 11, 2013 (copy attached) be approved for execution by the President and Secretary on behalf of the Corporation.

**CARRIED**

**6. Outstanding Issues**

- a. Bill 65 – Corporations Act – Faye advised that this matter had been referred to our solicitor for review of what the implications were for FFMNPHC and read the response received. It will be reviewed in more detail by Mark and Faye and the solicitor for an update at the next meeting regarding what changes would be required to our Corporate documents.

**7. Information**

- a. Public Officials Liability Insurance – Information obtained from the Town's insurance provider confirmed that the Board of FFMNPHC was covered under the Public Officials Liability Insurance of the Town's policy.
- b. M. McCaig advised that the contract for Property Management Services is due in a few months and that we are required to seek proposals. He provided a verbal update on the process and advised that the Request for Proposal documents would be reviewed (Mark/Faye) and advertised for evaluation at the next meeting.

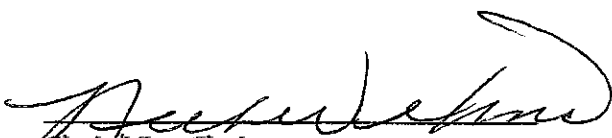
**8. Non-Agenda Items**

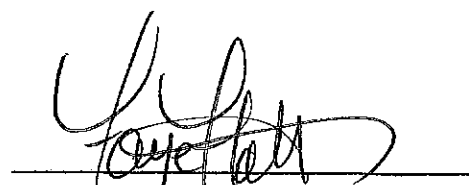
- a. Res. # 17/13 – Flatt/Hallikas – that the Board of Directors of the Fort Frances Municipal Non-Profit Housing Corporation approve the recommendation of RRDSSAB that the market rent for 2014 be increased by .8%.

**CARRIED**
- b. The capital plan for 2014 was reviewed.

**9. Meeting Close**

The meeting closed at 12:45 p.m. with tentative dates for next meeting as February 20<sup>th</sup> or 27<sup>th</sup>, 2014.

  
Chair/Vice-Chair

  
Secretary