

TOWN OF FORT FRANCES OPERATIONS STATISTICS

April 2018

STAFFING

The following table is a breakdown of lost man shifts during the month:

	2017	2018
WSIB	0.00	0.00
WI/LTD	5.00	0.00
SICK DAYS	8.06	6.13
COMPASSIONATE LEAVE	3.00	3.00
FLOATERS	4.50	5.00
VACATION	21.13	20.75
BANKED TIME USED	10.38	11.63
OFF	0.00	0.00
STATUTORY HOLIDAYS	0.00	0.00
TOTAL	52.07	46.51

OVERTIME HOURS

Equivalent Straight Time Hours:

	2017	2018	2017	2018
	April	April	Year To	Year To
			Date	Date
ADMINISTRATION	0.00	0.00	0.00	0.00
TRAVEL	0.00	33.00	2.50	40.50
ENGINEERING	0.00	4.00	0.00	6.00
INTERDEPARTMENTAL	0.00	0.00	0.00	2.00
PRIVATE WORK	2.25	0.00	5.25	3.00
RECYCLE/GARBAGE	4.00	4.00	13.25	24.00
ROADS	4.00	12.00	176.25	186.50
SEWER COLLECTION	24.00	22.25	66.50	119.25
SIDEWALKS	0.00	0.00	42.00	18.00
STORES	0.00	0.00	16.75	6.00
VEHICLE & EQUIPMENT	0.00	0.00	4.00	24.00
WATER TREATMENT PLANT	5.50	8.00	29.75	69.00
WATER DISTRIBUTION	40.75	48.50	77.00	159.75
WATER TOWER	0.00	0.00	0.00	0.00
TRAINING	0.00	0.00	2.25	0.00
TOTAL	80.50	131.75	435.50	658.00

TRANSPORTATION REPORT

April 2018

ROADS:

Storm Water Management – Urban:

- Continued steaming catchbasins
- Flushed storm sewers and laterals to get water moving.

Storm Water Management - Rural:

- Continued steaming frozen culverts
- Flushed culverts to get water moving

Hard Top Maintenance:

- Levelled utility cuts – twice weekly
- Pothole patching as required
- Cleaned up sand that was swept from islands, with street sweeper
- Initial sweep of all Town hard top roads started April 23rd - two, ten hour shifts, 4 days a week

Loose Top Maintenance:

- Graded all loose top roads twice
- Continued grading lanes

Roadside Maintenance:

- Swept winter sand from all islands
- Cleaned up gravel and debris left at lane piles during winter plowing

Winter Control:

- One (1) event – April 16
- Plowed all roads and lanes as required
- Sanded/salted roads as required

Traffic Operations:

- Repaired and replaced signs as required.
- Replaced signs that failed reflectivity testing
- Re-directed traffic to Fourth Street West for TBay Tel to cross the 4 lane highway for a fibre installation at 164 Third Street West

Regular Maintenance:

- Garbage pickup - Tuesday and Friday - Downtown and Public Works Shop
- Assisted Engineering with locates and CCTV inspections.
- Assisted with tasks at Civic Centre as required.
- Maintenance checks at the Civic Centre as required
- Repaired deficiencies found in Routine Road Patrols

Buildings and Grounds:

- Cleaned Shop as required
- Cleaned vehicles and equipment as required
- Repaired main gate in yard and installed a new wheel on the gate
- Pressure washed winter sand/salt from all equipment and vehicles

Private Work:**Sidewalks – Winter:**

- Cleaned snow and ice from Civic Centre sidewalks and applied ice melt as required
- Cleaned snow and ice from downtown corners and applied ice melt as required
- Cleaned snow and ice from underpass sidewalks and applied ice melt as required

Sidewalks – Summer:

- Swept winter sand from sidewalks along priority routes
- Swept sidewalks and bike path along Water Front
- Swept winter sand from sidewalks on overpass

Vehicles and Equipment:

- Preventive Maintenance – pre – trip inspections, 5:30 am – 7:30 am, Monday to Friday
- Regular scheduled maintenance of all vehicles and equipment
- Maintenance and repairs, Fire Department, Water Treatment Plant, Memorial Sports Centre, Day Care, Handi-Van and Civic Centre vehicles as required

Public Relations:**Sewer and Water:**

- Provided labour and equipment for Water Distribution and Sewer Collection repairs and maintenance.
- Handed out "Water Turn Off Advisories", "Drinking Water Advisories" and "Lifting of Drinking Water Advisories" when required
- Issued "Delinquent Account Notices" and turned off water for non-compliance as required.
- Flushed and cleaned sanitary sewer mains.

Interdepartmental:

- Removed Zamboni snow from the Memorial Sports Centre
- Removed several loads of debris from underneath the seats at the 52 Canadians Rink
- Filled cracks (trip hazard) in the entrance to the Fire Hall Garage with cold mix asphalt
- Supplied skid steer and operator to remove ice at the 52 Canadians Rink on April 12th
- Hauled away ice from Sports Centre to Snow Dump on April 13th
- Supplied skid steer and operator to remove ice from the IFK Rink on April 17th
- Hauled away ice from IFK to Snow Dump on April 19th
- Scott Gosman supplied coverage for vacation at the Airport on March 5th, again from March 10th, 11th & 12th and from March 20th to March 30th

Recycling:

- Emptied glass recycling bin as required
- Pushed up piles in recycling building as required
- Loaded commercial recycling bin as required
- Cleaned up recycling yard and building

Training:

- Randy McArthur did some hands on training on both backhoes.

Health & Safety:

- A Workplace inspection was done at the Water Treatment Plant on August 6th



Milt Strachan,
Superintendent of Transportation