

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #050

May 16, 2017

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Civic Centre on May 16, 2017 from 12 noon to 12:40 p.m.

PRESENT: Councillor K Perry (Chair), Councillor W. Brunetta, Councillor G. P. Ryan, Mayor R. Avis

ALSO PRESENT: D. Brown, CAO, E. Slomke, Clerk / Acting Committee Secretary, D. Galusha, Deputy Treasurer, T. Moffitt, Fire Chief

1. Call to Order at 12:00 noon

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.

NOMA Conference Expense report for Councillor Kitowski.

3. Disclosure of pecuniary interest and the general nature thereof

- Councillor Ryan disclosed an interest in Item 8.2 from the May 2, 2017 Administration & Finance Executive Committee agenda as the per diem and travel expense claim was his. He was absent from the May 2, 2017 meeting.

- Councillor Brunetta disclosed an interest in Item 7.1 from this agenda as the per diem and travel expense claim to be considered is hers.

4. Approval of Previous Committee Minutes

4.1 Session No. 49 dated May 2nd, 2017.

Brunetta - Ryan: Approved as presented.

CARRIED

5. In-Camera - None.

6. Items Referred from Council

6.1 Succession Planning (as amended)

- An additional amendment was verbally requested and approved by this committee.

6.2 Fort Frances Canadian Bass Championship Requests.

- Committee recommended approval as presented.

6.3 Rainy River Vet Services Committee.

- Committee recommended approval as presented.

7. New Business

7.1 Councillor Wendy Brunetta - NOMA Conference Per Diem & Travel Expense.

- Committee recommended approval as presented.

Councillor Brunetta disclosed an interest in this report as the per diem and travel expense claim being considered is hers. She did not speak to the matter.

7.2 Draft Procurement Policy.

- This matter was received, reviewed and discussed. The CAO will have our solicitor

review and provide feedback, prior to being brought forward to Committee of the Whole.

- 7.3 Ontario regulation 284/09 - Budget Matters.
- Committee recommended approval as presented.

8. Non-agenda Items

- 8.1 Councillor Doug Kitowski - NOMA Conference Per Diem & Travel Expense
- Committee recommended approval as presented.

9. Information

- 9.1 2017 Capital Budget vs Actual Financial Statement as at April 30, 2017.
- Received.
- 9.2 General Fund (Operating) and Water & Sewer Fund (Operating) actuals as at April 30, 2017
- Received.
- 9.3 Fort Frances Fire & Rescue April 2017 Reports.
- Received as amended.

10. Adjourn / Next Meeting Date - June 6, 2017

The meeting adjourned at 12:40 p.m.

Executive Committee Chair

D. Brown, CAO