

September 23, 2015

Report To: Mayor & Council

From: Operations & Facilities Executive Committee

SUBJECT: BIA Request for Town In-Kind Services to be performed by the O & F Division workforce

Over the years the Town has provided assistance to the Downtown Scott Street BIA (property owners) organization for such items as;

- 1) Watering hanging flower baskets along Scott Street- 3times per week during the growing season
- 2) Erection of the Great Canadian Main Street Signs
- 3) Enhanced Snow Removal Services
- 4) Empty the garbage containers on a regular basis
- 5) Enhance Street Sweeping Services

There is no written agreement in place with the Downtown Scott Street BIA. At this time the BIA is requesting the following items to be completed by the Town's workforce;

- **The O & F Division removal of all the dead trees c/w stump and all roots along Scott Street** - Based on my inspection of the trees in the 100, 200 & 300 Blocks of Scott Street there appears only two trees; one in front of Betty's (Chico) and the other in front of the Museum (Black Knot disease). See attached pictures. Based on this request it is estimated that it would take four men two days or more depending if the concrete curb and gutter structure is damaged in removing the main tap root of the tree. Thus based on two days per tree it is estimated it would cost the Town \$5624.32 with no concrete work. See attached Spreadsheet No. 1. Also it is my understanding that the trees are owned and installed by the BIA and there is no agreement in place for on-going maintenance of these trees between the Town and the BIA. Also the existing trees as they grow will continue to cause sidewalk surface continuities in the future, where it is my understanding that the Town administration did not want the BIA to plant these trees in the first place.
- **Relocate the Exterior Mural attached to the building at 261 Scott Street to the building at 335 Scott Street.** It is estimated that it would take three men 3 days to complete this work. Also there is a high chance that the Mural might be damaged and some touch up painting might be required from the original artist. See attached pictures. It is estimated it would cost the Town \$2485.52 to complete this work. See attached Spreadsheet No. 1 for a breakdown of the costs.
- **Re-set of Sidewalk paving Stones along Scott Street** – Based on my inspection of the 200 & 300 blocks of Scott Street, there are several damaged stones, a lot of surface discontinuities that exceed the two centimeter tolerance (See attached minimum maintenance standard for municipal highways section 16.1- sidewalk surface discontinuities) and several areas where water ponds on top of the stones.

It is my understanding the red stones were originally installed in the mid-1990's and in order to reset these stones the entire north and south side of Scott Street in the 200 & 300 blocks must be lifted. There is approximately 2646 square meters where it will take 4 men approximately 2.5 to 3 months to complete this work. This work will involve retaining a contractor where it is estimated that it will cost \$125 per square meter to complete this work or \$330,750. This is a labour intensive project with a substantial cost. It is suggested that this project be evaluated during the 2016 budget process. The common practice over the last couple of years in regards to sidewalk surface discontinuities is the engineering department within the O & F division inspects all of the Town's concrete sidewalks where all surface discontinuities exceeding the 20 mm tolerance are marked with highly visible orange paint. In regards to the Scott Street paving stone sidewalks and the waterfront stone sidewalks this practice was not followed as the appearance of orange paint is considered to be a negative appearance to downtown customers & tourists.

See attached two letters dated August 12, 2015 from Shelly Wepruk, secretary of the Downtown Scott Street BIA organization. While the Town wants to ensure the downtown infrastructure is maintained to a high standard and is in a state of good repair, some of the BIA requests should probably be completed by the BIA organization. There is a perception that the Town's workforce is favoring this organization where other business/property owners who don't receive this level of service.

The Operations & Facilities Executive Committee recommends the following;

- 1) That the request for in-kind services be deferred at this time in order that a meeting can be scheduled between the BIA Organization and the Operations and Facilities Executive committee.

Respectfully submitted,

Doug Brown

Doug Brown, P. Eng.
Operations & Facilities Manager

f/n: 2015BIARquest

RECOMMENDED
SEP 23 2015
BY MME
EXECUTIVE COMM

Council approval of this report will ensure that the request for in-kind services be deferred at this time in order that a meeting can be scheduled between the BIA Organization and the Operations and Facilities Executive committee.





Spreadsheet No. 1 - Cost estimate for In-Kind BIA Requests

August 12, 2015- letter

Cost to remove a tree c/w stump and all roots

	# of Units	Hours	Rate	Unit Cost
Large backhoe	1	16	\$ 83.53	\$ 1,336.48
Tandem Truck	1	16	\$ 80.55	\$ 1,288.80
1/2 ton truck	1	16	\$ 21.56	\$ 344.96
Equipment operator	1	16	\$ 41.47	\$ 663.52
Truck driver	1	16	\$ 41.47	\$ 663.52
Labourer	2	16	\$ 41.47	\$ 1,327.04

Total per tree (no concrete curb & gutter being replaced) **\$ 5,624.32**

Cost to Relocate Mural from 261 Scott Street to 335 Scott Street

	# of Units	Hours	Rate	Unit Cost
Labourer	3	16	\$ 41.47	\$ 1,990.56
1/2 ton truck	1	16	\$ 21.56	\$ 344.96
Miscellaneous Fasteners	LS			\$ 150.00

Cost **\$ 2,485.52**



THE GREAT CANADIAN
MAIN STREET



DESIGNED, PAINTED BY
SHAWNEE
www.shawnee.ca

For centuries, the Rainy River was the link to
travel from eastern Canada to the west.
For First Nations people & later explorers, fur traders
& the earliest settlers, this was the Great Canadian
Main Street.

RENOVÉ
FALL
2011

THE GREAT CANADIAN
MAIN STREET



For centuries, the Rainy River was the link to travel from eastern Canada to the west. For First Nations people & later explorers, fur traders & the earliest settlers, this was the Great Canadian Main Street.

O. Reg. 239/02, s. 16, Table.

Sidewalk surface discontinuities

16.1 (1) The minimum standard for the frequency of inspecting sidewalks to check for surface discontinuity is once per calendar year, with each inspection taking place not more than 16 months from the previous inspection. O. Reg. 23/10, s. 10; O. Reg. 47/13, s. 16 (1).

(1.1) A sidewalk that has been inspected in accordance with subsection (1) is deemed to be in a state of repair with respect to any surface discontinuity until the next inspection in accordance with that subsection, provided that the municipality does not acquire actual knowledge of the presence of a surface discontinuity in excess of two centimetres. O. Reg. 47/13, s. 16 (2).

(2) If a surface discontinuity on a sidewalk exceeds two centimetres, the minimum standard is to treat the surface discontinuity within 14 days after acquiring actual knowledge of the fact. O. Reg. 23/10, s. 10; O. Reg. 47/13, s. 16 (3).

(2.1) A surface discontinuity on a sidewalk is deemed to be in a state of repair if it is less than or equal to two centimetres. O. Reg. 47/13, s. 16 (4).

(3) For the purpose of subsection (2), treating a surface discontinuity on a sidewalk means taking reasonable measures to protect users of the sidewalk from the discontinuity, including making permanent or temporary repairs, alerting users' attention to the discontinuity or preventing access to the area of discontinuity. O. Reg. 23/10, s. 10.

(4) In this section,

“surface discontinuity” means a vertical discontinuity creating a step formation at joints or cracks in the surface of the sidewalk. O. Reg. 23/10, s. 10.

REVIEW OF REGULATION**Review**

17. (1) The Minister of Transportation shall conduct a review of this Regulation and Ontario Regulation 612/06 (Minimum Maintenance Standards for Highways in the City of Toronto) made under the *City of Toronto Act, 2006* every five years. O. Reg. 613/06, s. 2.

(2) Despite subsection (1), the first review after the completion of the review started before the end of 2007 shall be started five years after the day Ontario Regulation 23/10 is filed. O. Reg. 23/10, s. 11.

18. Omitted (provides for coming into force of provisions of this Regulation). O. Reg. 239/02, s. 18.

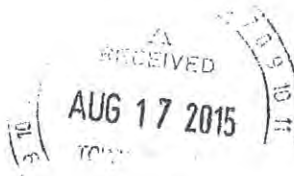
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Downtown Scott Street B.I.A.
335 Scott Street
Fort Frances, Ontario
P9A 1H1
807-274-7502 Phone
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12 August, 2015

Town of Fort Frances
320 Portage Avenue
Fort Frances, Ontario

ATTN: Mayor Roy Avis & Council

Dear Sir/Madam

RE: Tree Removal

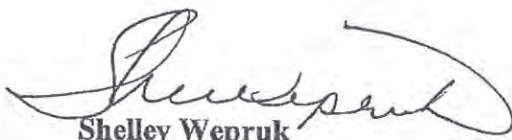
It has been brought to the attention of the BIA board that a number of the trees that we placed on Scott Street have died.

In order for us to replace the existing dead ones we need the trees, including their roots, to be removed by the Public Works Department as this is not a job we can tackle ourselves.

Therefore, we are requesting that a work order to Mr. Milt Strachan's department be issued advising him of the situation and requesting the work to be put on his department schedule. The sooner the trees are replaced the better chance they stand of establishing themselves before winter.

Thanking you in advance for your attention to these matters, I remain.

Yours


Shelley Wepruk
Secretary



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P9A 1H1
807-274-7502 Phone
807-274-0783 Fax



12 August, 2015

Town of Fort Frances
320 Portage Avenue
Fort Frances, Ontario

ATTN: Mayor Roy Avis & Council

Dear Sir/Madam

**RE: Relocation of Mural &
Sidewalk Brick Replacements**

It has been brought to the attention of the BIA board that a great number of the sidewalk bricks on Scott Street are heaved due to frost and have become a safety issue.

It is our request that the Public Works department re-do those portions of Scott Street that are in need of repairs.

Mr. Guy Donaldson has submitted a request to have the mural that is attached to his building (the former Nirvana building) be removed and relocated. Murray & Shelley Wepruk have indicated that they are more than happy to have it relocated to the west side of their building at 335 Scott Street.

We are therefore requesting that this work be handled by the Public Works Department also.

Should you need a letter of authorization from the Wepruk's stating their approval, please advise and one will be obtained.

Thanking you in advance for your attention to these matters, I remain.

Yours


Shelley Wepruk
Secretary