

May 13, 2019

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: Agreement with Norther Ontario Heritage Fund Corporation for a year 2 Internship Application

On May 10, 2018 an application was submitted for a year 2 internship grant through Northern Ontario Heritage Fund for the Town's Asset Management Coordinator. On March 26, 2019 the Town received notification that we were successful in our application.

Yingwen (Crystal) Tan was employed with us as an Asset Management Coordinator Intern from July 17, 2017 to March 29, 2019 and the internship funding from NOHFC Coupled with Federal Gas Tax revenue funded that position. The internship grant for year two, that we have received, will fund from July 17, 2018 to March 29, 2019.

Attached to this report is the year two agreement with Northern Ontario Heritage Fund and it is recommended that this agreement be executed by Mayor and Clerk.

Respectfully Submitted

A handwritten signature in dark ink, appearing to read 'Travis Rob', with a stylized flourish at the end.

Travis Rob, P.Eng
Manager of Operations and Facilities

Council approval of this report will agree with the recommendation of administration for Mayor and Clerk to execute an agreement with Northern Ontario Heritage Fund for a year 2 internship grant for the Town's Asset Management Coordinator.