

REPORT

TO: Mayor Avis & Council

FROM: Jason Kabel, Community Services Division Manager

DATE: November 22, 2018

RE: **2019 Community Services User Fee Schedule**

Please find attached the Community Services user fee schedule proposed for 2019. The presented fee changes have the approved 2.6% increase to the current 2018 user fee schedule. Below are items that have not been incremented at the same rate or are new to the schedule of fees.

1. Library – The user fees at the Fort Frances Public Library Technology Centre are set by the Library Board annually at their November meeting and will be updated as available.

2. New items to note:

	<u>Resident</u>	<u>Non-resident</u>
Exercise/short Program - half pad (Regular use contracted rate 72% of listed rate)	57.25	71.55
Exercise/short Program - full pad (Regular use contracted rate 72% of listed rate)	76.30	95.40
P Fit Class (High School Program)	15.93	
Ice Paint Machine		225.00
Bags of Ice	2.50	2.50
Rainy Lake Market Square		
Private events fenced in – by reservation – Invitation only – No public – not ticketed (e.g. weddings, social gatherings)	444.85	556.10
For profit – by reservation (e.g. trade shows, car shows)	0.00	0.00
Casual use – no reservation (e.g. birthday parties and gatherings where the facility remains open to the public)		
Non-profit – by reservation (e.g. fenced in ticketed events for community groups & charities)		

Recommendation

The Community Services Division recommends to Mayor & Council to endorse in principle the attached 2019 user fee schedule as presented with a 2.6% increase over the 2018 user fees except for those noted above.

Respectfully submitted,



Jason Kabel

2019 Proposed		
Resident	Non-Resident	
2019 Proposed		
Resident	Non-Resident	
	1st Child	2nd Child
	43.10	43.10
	44.10	44.10
	7.20	7.20
	10.25	10.25
	15.40	15.40
	25.65	25.65
	40.95	40.95
	15.40	
	20.50	
	Resident	
	Annual	
	420.85	
	709.15	
	1057.00	
	1176.20	

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			Number of Units per Year		2018 Approved		2019 Proposed	
					Resident	Non-Resident	Resident	Non-Resident
					Resident	Non-Resident	Resident	Non-Resident
3.2.2	Ice Surface Rentals							
	Prime Time - Opening to 8:00 A.M. Mon - Fri; 3:30 P.M. to Close. Mon - Fri; Opening to Close Saturday & Sunday							
3.2.2.1	Youth				99.10	123.90	101.70	127.10
3.2.2.2	Adult				148.75	185.95	152.60	190.80
	*Non-Resident rate for hockey and figure skating programs					36.00		36.95
	Ice Surface Rentals							
	Non Prime Time - 8:00 A.M. to 3:30 P.M. Mon - Fri (Excluding Holidays, School Breaks & Tournaments)							
3.2.2.3	Youth				68.65	85.80	70.45	88.05
3.2.2.4	Adult				105.20	131.50	107.95	134.90
3.2.3	Summer Ice							
3.2.3.1	Youth				119.10	148.85	122.20	152.70
3.2.3.2	Adult				178.25	222.75	182.90	228.55
3.2.4	Tournament							
3.2.4.1	Youth				117.75	147.25	120.80	151.10
3.2.4.2	Adult				161.30	201.65	165.50	206.90
3.3	Pool/Fitness Centre - Memberships - Effective January 1							
3.3.1	Adult							
3.3.1.1	Annual				494.95	618.70	507.80	634.80
3.3.1.2	Six Months				321.75	402.20	330.10	412.65
3.3.1.3	Three Months				174.35	217.85	178.90	223.50
3.3.1.4	One Month				75.50	94.35	77.45	96.80
3.3.1.5	Daily				7.20	9.05	7.40	9.30
3.3.2	Student							
3.3.2.1	Annual				246.00	307.45	252.40	315.45
3.3.2.2	Six Months				166.25	207.85	170.55	213.25
3.3.2.3	Three Months				89.10	111.35	91.40	114.25
3.3.2.4	One Month				52.15	65.20	53.50	66.90
3.3.2.5	Daily				5.60	6.95	5.75	7.15
3.3.3	Child							
3.3.3.1	Annual				78.15	97.60	80.20	100.15
3.3.3.0	Daily				4.05	5.05	4.15	5.20
3.3.4	Family - Annual							
3.3.4.1	Adult				494.95	618.70	507.80	634.80
3.3.4.2	Spouse				412.45	515.55	423.15	528.95
3.3.4.3	Student				212.10	265.05	217.60	271.95
3.3.4.4	Child				65.85	82.35	67.55	84.50
3.3.5	Senior (60 Years of Age or Older)							
3.3.5.1	Annual				377.95	472.45	387.80	484.75
3.3.5.2	Six Month				245.75	307.10	252.15	315.10
3.3.5.3	Three Month				133.10	166.35	136.55	170.70
3.3.5.4	One Month				57.65	72.10	59.15	73.95
3.3.5.5	Daily				5.55	6.90	5.70	7.10
3.3.6	Locker Fees							
3.3.6.1	Locker - 6 Months				44.40	55.50	45.55	56.95
3.3.6.2	Locker - Annual				66.65	83.30	68.40	85.45
3.3.6.3	Locker - 3 Months				30.25	37.80	31.05	38.80
3.4	Pool Rental Rates - June 1							
3.4.1	Non-Profit Group rate (per hour)							
3.4.2	3.4.2.1	Swim Club - contracted			99.35		101.95	
	3.4.2.2	Additional Hours			72.15		74.05	
3.4.3	One Lane							
3.4.4	Lifeguard							
					84.40		86.60	
3.4.5	3.4.5.1	One Guard Pool Rental			26.65		27.35	
	3.4.5.2	Two Guard Pool Rental			20.00		20.50	
	3.4.5.3	Three Guard Pool Rental			99.35	124.25	101.95	127.50
	3.4.5.4	Four Guard Pool Rental			119.10	148.85	122.20	152.70
	3.4.5.5	Five Guard Pool Rental			139.05	173.85	142.65	178.35
	3.4.5.6	One Instructor			158.80	198.50	162.95	203.65
					180.45	225.60	185.15	231.45
					100.50		103.10	
3.5	Swimming Lesson Rates - June 1							
3.5.1	Red Cross Lessons (9)							
3.5.2	Private Lessons per time							
3.5.3	Lifesaving							
3.5.4	Combo Class							
3.5.5	Bronze Star							
3.5.6	Bronze Medallion & Emergency First Aid Book							
3.5.7	Bronze Cross & Standard First Aid							
3.5.8	National Life Services							
3.5.9	Board of Education - 10 Lessons							
3.5.10	Aquafit & Aerobics (Per Class)							
3.5.11	Senior Aquafit & Aerobics							
					72.25	90.35	74.15	92.70
					19.85	24.75	20.35	25.40
					79.60	99.45	81.65	102.05
					82.20	102.70	84.35	105.35
					84.40	105.50	86.60	108.25
					123.85	154.75	127.05	158.75
					86.90	108.65	89.15	111.45
					Market price	plus 25%	Market price	plus 25%
					46.95	58.65	48.15	60.15
					5.60	6.95	5.75	7.15
					4.70	5.95	4.80	6.10

		Number of Units per Year		2018 Approved		2019 Proposed	
				Resident	Non-Resident	Resident	Non-Resident
3.6 Auditorium - January 1							
3.6.1	Base Rate/event			197.90	247.40	203.05	253.85
3.6.2	Hourly			43.90	54.80	45.05	56.20
3.6.3	Social/Wedding (incl. Kitchen)			433.60	542.00	444.85	556.10
3.6.4	Tournament Rate			310.10	387.60	318.15	397.70
3.6.5	Contracted (72% of Base Rate)			31.55		32.35	
3.6.6	Kitchen Rate per Hour			43.90		45.05	
3.7 East End Hall - January 1							
3.7.1	Base Rate			93.30	116.55	95.75	119.60
3.7.2	Socials/Weddings			204.00	255.00	209.30	261.65
3.8 MSC Conference Meeting Rooms - January 1							
3.8.1	Meeting			18.95	23.60	19.45	24.20
3.8.2	Daily Rate (Tournament/Special Event)			62.75	148.75	64.40	152.60
3.9 Arena Floors (no Ice) - January 1							
3.9.1	Ice for Kids (600 people)			618.50	773.05	634.60	793.15
3.9.2	Ice for Kids (600 people) with Liquor License			815.30	1,019.10	836.50	1,045.60
3.9.3	Ice for Kids (up to 1200 people)			767.00	958.70	786.95	983.65
3.9.4	Ice for Kids (up to 1200 people) with Liquor License			964.90	1,206.10	990.00	1,237.45
3.9.5	52 Canadians (up to 600 people)			556.30	695.10	570.75	713.15
3.9.6	52 Canadians (up to 600 people) with Liquor License			729.25	911.50	748.20	935.20
3.9.7	52 Canadians (up to 1200 people)			689.30	861.60	707.20	884.00
3.9.8	52 Canadians (up to 1200 people) with Liquor License			862.50	1,078.10	884.95	1,106.15
3.9.9	Both Floors (up to 1800 people)			1,004.90	1,256.10	1,031.05	1,288.75
3.9.10	Both Floors (up to 1800 people) with Liquor License			1,339.65	1,674.60	1,374.50	1,718.15
3.9.11	Both Floors (Maximum Capacity)			1,138.10	1,422.65	1,167.70	1,459.65
3.9.12	Both Floors (Maximum Capacity) with Liquor License			1,472.65	1,840.80	1,510.95	1,888.65
3.9.13	Exercise/short Program - half pad (Regular use contracted rate 72% of listed rate)					57.25	71.55
3.9.14	Exercise/short Program - full pad (Regular use contracted rate 72% of listed rate)					76.30	95.40
3.10 Ball Diamonds / Soccer Fields - January 1							
3.10.1	Youth Soccer/ Baseball - Half field - Per Team			136.85	171.10	140.40	175.55
3.10.2	Youth Soccer - Full Field - Per Team			197.90	247.40	203.05	253.85
3.10.3	Adult Soccer - Per Team			321.75	402.20	330.10	412.65
3.10.4	Adult Slow Pitch - Per Team			371.15	463.95	380.80	476.00
3.10.5	Tournament - Youth - Per Team			37.75	47.20	38.75	48.45
3.10.6	Tournament - Adult - Per Team			49.70	62.10	51.00	63.70
3.10.7	Fastball			321.75		330.10	
Non Resident Fee for Soccer/Baseball					17.95		18.40
3.11 Other Courses and Services - January 1							
3.11.1	Babysitting Course			50.70	63.40	52.00	65.05
3.11.2	First Aid Course - 8 hour			97.70	122.15	100.25	125.35
3.11.3	First Aid Course - 13 hour			108.55	135.70	111.35	139.25
3.11.4	Manual			35.50	44.40	36.40	45.55
3.11.5	P.A. Day			36.50	45.60	37.45	46.80
3.11.6	P.A. Day Extra Child			32.05	40.15	32.90	41.20
3.11.7	Membership Cards Town			10.40		10.65	
3.11.8	Recreator Ads - Users			156.40		160.45	
3.11.9	Recreator Ads - Non Users			187.65		192.55	
3.11.10	Non-resident Fee Winter Programs				35.05		35.95
3.11.11	P Fit Class (High School Program)					15.93	
3.11.12	Ice Paint Machine						225.00
3.11.13	Bags of Ice					2.50	
3.12 Sorting Gap Marina - January 1							
3.12.1	Sorting Gap - Slip Rental - Per Season			405.15	507.80	415.70	521.00
3.12.2	River Front - Slip Rental - Per Season			307.90	385.70	315.90	395.75
3.12.3	Daily (overnight)			10.00	12.55	10.25	12.90
3.12.4	Weekly			49.45	61.85	50.75	63.45
3.12.5	Launch Fees: Daily			7.80	9.75	8.00	10.00
3.12.6	Launch Fees: Seasonal			55.60	69.45	57.05	71.25
3.12.7	Launch Fees: Commercial			186.35	232.85	191.20	238.90
3.13 Summer Youth Programs - January 1							
3.13.1	Rec-n-Crew						
3.13.1.1	Week			71.70	89.60	73.55	91.95
3.13.1.1.1	each additional child			65.55	82.00	67.25	84.15
3.13.1.1.2	early & late supervision 1st child			31.55	39.55	32.35	40.60
3.13.1.1.3	early & late supervision additional child			23.70	29.65	24.30	30.40
3.13.1.1.4	Extra Supervision - difficult child			31.55	39.55	32.35	40.60
3.13.1.2	Four Weeks			253.85	317.35	260.45	325.60
3.13.1.2.1	each additional child			247.45	309.30	253.90	317.35

			Number of Units per Year	2018 Approved		2019 Proposed	
				Resident	Non-Resident	Resident	Non-Resident
3.13.1.4	Sunny Cove 3 nights 4 days camp			160.35	200.40	164.50	205.60
3.13.1.4.1	each additional child			141.05	176.35	144.70	180.95
3.13.1.5	5 day camp			122.45	153.05	125.65	157.05
3.13.1.5.1	each additional child			116.55	145.70	119.60	149.50
3.13.1.6	4 day camp			85.10	106.35	87.30	109.10
3.13.1.6.1	each additional child			79.25	99.10	81.30	101.70
3.14 Townshend Theatre - June 30							
3.14.1 Town Recreation Program							
3.14.1.1	Set up & Rehearsal	N/C				N/C	
3.14.1.2	First show in Run	N/C			+ \$1.50 Surtax	N/C	+ \$1.50 Surtax
3.14.1.3	Second show same Day	N/C			+ \$1.50 Surtax	N/C	+ \$1.50 Surtax
3.14.1.4	Next show same Run	N/C			+ \$1.50 Surtax	N/C	+ \$1.50 Surtax
3.14.1.5	Weekly Rate - Sunday to Sunday 6:00 p.m.	N/C			+ \$1.50 Surtax	N/C	+ \$1.50 Surtax
3.14.1.6	*Cafeteria Rental with Performance	N/C				N/C	
3.14.2 Board of Education							
3.14.2.1	Set up & Rehearsal	N/C				N/C	
3.14.2.2	First show in Run	N/C			+ \$1.50 Surtax	N/C	+ \$1.50 Surtax
3.14.2.3	Second show same Day	N/C			+ \$1.50 Surtax	N/C	+ \$1.50 Surtax
3.14.2.4	Next show same Run	N/C			+ \$1.50 Surtax	N/C	+ \$1.50 Surtax
3.14.2.5	Weekly Rate - Sunday to Sunday 6:00 p.m.	N/C			+ \$1.50 Surtax	N/C	+ \$1.50 Surtax
3.14.2.6	*Cafeteria Rental with Performance	N/C				N/C	
3.14.3 Community Theatre							
3.14.3.1	Set up & Rehearsal - 7 hours			147.35		151.20	
3.14.3.2	First show in Run - 7 hours			289.15	+ \$1.50 Surtax	296.65	
3.14.3.3	Second show same Day - 12 hours			474.65	+ \$1.50 Surtax	487.00	
3.14.3.4	Next show same Run - 7 hours			289.15	+ \$1.50 Surtax	296.65	
3.14.3.5	Weekly Rate - Sunday to Sunday 6:00 p.m.			1,173.05	+ \$1.50 Surtax	1203.55	
3.14.3.6.1	**Cafeteria Rental with Performance			109.10		111.95	
3.14.3.6.2	**Cafeteria Rental with Performance - Alcohol served			218.30		224.00	
3.14.4 Community Use - Religious Groups, Charitable Non-Profit, Music Festivals							
3.14.4.1	Set up & Rehearsal - 7 hours			147.35		151.20	
3.14.4.2	First show in Run - 7 hours			289.15	+ \$1.50 Surtax	296.65	
3.14.4.3	Second show same Day - 12 hours			474.65	+ \$1.50 Surtax	487.00	
3.14.4.4	Next show same Run - 7 hours			289.15	+ \$1.50 Surtax	296.65	
3.14.4.5	Weekly Rate - Sunday to Sunday 6:00 p.m.			1,173.05	+ \$1.50 Surtax	1203.55	
3.14.4.6	**Cafeteria Rental with Performance			109.10		111.95	
	**Cafeteria Rental with Performance - Alcohol served			218.30		224.00	
3.14.5 Commercial Use - Business, Dance Schools, Corporations, Political Rallies							
3.14.5.1	Set up & Rehearsal - 7 hours			218.30		224.00	
3.14.5.2	First show in Run - 7 hours			436.45	+ \$1.50 Surtax	447.80	
3.14.5.3	Second show same Day - 12 hours			682.05	+ \$1.50 Surtax	699.80	
3.14.5.4	Next show same Run - 7 hours			436.45	+ \$1.50 Surtax	447.80	
3.14.6 Non Resident Rate							
3.14.6.1	Set up & Rehearsal - 7 hours			354.65		363.85	
3.14.6.2	First show in Run - 7 hours			736.55	+2.50 Surtax	755.70	
3.14.6.3	Second show same Day - 12 hours			1,173.05	+2.50 Surtax	1203.55	
3.14.7 Tech Fee							
3.14.7.1.1	Tech Fee (0 - 3 hours event)			51.50		52.85	
3.14.7.1.2	Tech Fee (3 - 8 hours event)			77.25		79.25	
3.14.7.1.3	Tech Fee (8+ hours event)			103.00		105.70	
3.14.7.2	Tech Weekend Fee (Hourly Rate plus 1hr before and 1hr after event time)			41.20		42.25	
3.15 Fort Frances Public Library Effective January 1 (Plus Applicable Taxes)							
3.15.1 Sundry Revenue							
3.15.1.1	2.25 Pin			1.25		1.25	
3.15.1.2	2.25 Magnet			2.75		2.75	
3.15.1.3	1.25 Pin			1.00		1.00	
3.15.1.4	1.25 Magnet			1.75		1.75	
3.15.1.5	1.25 Zipper Pull			1.75		1.75	
3.15.1.6	1.25 Hair Tie			1.75		1.75	
3.15.1.7	3D Printing/hour			2.00		2.00	
3.15.1.8	Vinyl Cutting -- NEW					3.00	
3.15.2	Lost Books			N/A		N/A	
3.15.3 Used Book Sales							
3.15.3.1	Hardcover			2.00		2.00	
3.15.3.2	Trade paperback			1.50		1.50	
3.15.3.3	Paperback			1.00		1.00	
3.15.3.4	Magazine			0.25		0.25	
3.15.3.5	DVD/CD/Video Game			2.00		2.00	
3.15.3.6	Audiobook			1.50		1.50	
3.15.4 Photocopier							
3.15.4.1	0-10 Pages			0.25		0.25	

		Number of Units per Year	2018 Approved		2019 Proposed	
			Resident	Non-Resident	Resident	Non-Resident
3.15.4.2	11-20 Pages		0.20		0.20	
3.15.4.3	21-49 Pages		0.15		0.15	
3.15.4.4	50+ Pages		0.10		0.10	
3.15.4.5	Colour - Letter		0.75		0.75	
3.15.4.6	Colour - Legal		1.00		1.00	
3.15.4.7	Colour - Ledger		1.50		1.50	
3.15.4.8	Fax - Domestic First Page		4.00		4.00	
3.15.4.9	Fax - Domestic Additional Page		1.00		1.00	
3.15.4.10	Fax - Overseas First Page		6.00		6.00	
3.15.4.11	Fax - Domestic Additional Page		1.00		1.00	
3.15.4.12	Receiving Fax - First Page		1.00		1.00	
3.15.4.13	Receiving Fax - Additional Page		0.25		0.25	
3.15.4.14	Laminating - 8.5x11		2.00		2.00	
3.15.4.15	Laminating - Index Card Size		1.00		1.00	
3.15.4.16	Large Brown Envelope		0.50		0.50	
3.15.4.17	File Folder		0.50		0.50	
3.15.4.18	Page Protector		0.50		0.50	
3.15.5	Room Rental					
3.15.5.1	Rental fee/hour		17.00		20.00	
3.15.5.2	After hours/hour		30.00		30.00	
3.15.5.3	Teleconferencing		34.00		35.00	
3.15.5.4	Videoconferencing		85.00		85.00	
3.15.5.5	Cancellation fee (within 24 hours)		50%		50%	
3.15.6	Sundry Revenue					
3.15.6.1	Programming - Children's	N/A			N/A	
3.15.6.2	Programming - Adult	N/A			N/A	
3.15.6.3	Santa Suit Rental		25.00		25.00	
3.15.6.4	Proctoring		25.00		25.00	
3.15.7	Non-Resident Fees					
3.15.7.1	Family (12 Months)		85.00		85.00	
3.15.7.2	6 Months		50.00		50.00	
3.15.7.3	1 Month		10.00		10.00	
3.15.7.4	Individual (12 months)		60.00		60.00	
3.15.7.5	Seniors Individual - 12 months (55+)		50.00		50.00	
3.15.8	Late Fines					
3.15.8.1	Generic/day		0.25		0.25	
3.15.8.2	Video/day		1.00		1.00	
3.15.8.3	Video Game/day		3.50		3.50	
3.15.8.4	Interlibrary Loan/day		0.50		0.50	
3.15.8.5	Replacement Library Card		2.00		2.00	
3.15.8.6	Damaged DVD Case		5.00		5.00	
3.15.9	Donations					
3.15.9.1	Children's Birthday Book		20.00		20.00	
3.15.9.2	Adult/YA Birthday Book		30.00		30.00	
3.15.9.3	Large Print Birthday Book		40.00		40.00	
3.16 Emergency Services - See Schedule "B"						
3.17 Fort Frances Museum (Plus Applicable Taxes) - Effective January 1						
3.17.1	Research					
3.17.1.1	Access		9.85		10.10	
3.17.1.2	Staff - initial inquiry		16.00		16.40	
3.17.1.3	Additional time		39.90	per hour	40.95	per hour
3.17.2	Duplication					
3.17.2.1	Handling		5.50		5.65	
3.17.2.2	Copying		0.65	per sheet	0.65	per sheet
3.17.2.3	Digital copy		8.50		8.70	
3.17.2.4	Copy right fee for commercial uses - Photographing Artefacts		40.20		41.25	
3.17.3	Admission					
3.17.3.1	Victoria Day to Thanksgiving (Peak Season)					
3.17.3.1	Special Events - Adult		3.54	4.00 with HST	3.65	
3.17.3.2	Senior/Under 12 Fee		2.66	3.00 with HST		
3.17.3.3	Maximum Family Fee		10.62	12.00 with HST		
3.17.3.4	School/Public Activity Program		3.95			
3.17.4	Rental					
3.17.4.1	Per Day		28.05		28.80	
3.17.4.2	Per Evening		16.90		17.35	
3.17.4.3	Court Yard		16.90		17.35	
3.18 Sunny Cove Camp - May 1						
3.18.1						
3.18.1.1	Daytime		583.40		598.55	
3.18.1.2	Overnight		1,053.35		1080.75	
3.18.1.3	Meeting - Half day		78.20		80.25	
3.18.1.4	Meeting - Full Day		130.35		133.75	

		Number of Units per Year	2018 Approved		2019 Proposed	
			Resident	Non-Resident	Resident	Non-Resident
3.19	Sister Kennedy Centre - Effective January 1					
	3.19.1	Facility Rental Fee	41.70		42.80	
	3.19.2	Fitness Class- 1 day/week	10.00		10.25	
	3.19.3	Fitness Class- 2 days/week	20.00		20.50	
3.20	Rainy Lake Market Square - Effective January 1					
	3.20.1	Private events fenced in – by reservation – Invitation only – No public – not ticketed (e.g. weddings, social gatherings) For profit – by reservation (e.g. trade shows, car shows)			444.85	556.10
	3.20.2	Casual use – no reservation (e.g. birthday parties and gatherings where the facility remains open to the public) Non-profit – by reservation (e.g. fenced in ticketed events for community groups & charities)			0.00	0.00