



May 3, 2017

REPORT TO: Mayor & Council

FROM: Elizabeth (Lisa) Slomke, Town Clerk

SUBJECT: Council Remuneration Committee Recommendations

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## **BACKGROUND INFORMATION**

On October 11, 2016, Council carried resolution 613 which appointed the Council Remuneration Committee and set its mandate in the approved Terms of Reference. Subsequently, on February 13, 2017, Council carried resolution by consent which approved the Council Remuneration Committee recommendations regarding per diem and remuneration and further tasked the committee to review the Travel Policy (specifically meals and mileage). The Committee reviewed mileage rates and meal reimbursement and compared figures with neighbouring municipalities.

## **RECOMMENDATION**

The Council Remuneration Committee recommends the following amendments to Schedule 'A' and Schedule 'B' of the Travel Policy:

- amendment to Inside NWO rates as follows:
  - Breakfast \$13.00
  - Lunch \$17.00
  - Supper \$35.00
- amendment to Outside NWO rates as follows:
  - Breakfast \$20.00
  - Lunch \$25.00
  - Supper \$45.00
- amendment to Mileage rate as follows:
  - \*\*equivalent to those rates as set from time to time by the Canada Customs and Revenue Agency (CCRA)
- Housekeeping to per diem rate in Travel Policy as it should match revised rates in By-law 02-10 D

Furthermore, the purpose and functions tasked by Council to the Council Remuneration Committee are hereby completed and as such this committee ceases to exist upon approval of this report.

**Council approval of this report** will agree to the recommendation of the Council Remuneration Committee to increase the meal reimbursement rates for inside NWO / outside NWO, as well as mileage rates as outlined in this report, further the per diem rate will also be amended to match previously approved amendment to By-law 02/10-D as a housekeeping item.