

November 19, 2013

Report to: Mayor and Council

From Travis Rob, CBO, Facilities/Special Projects Coordinator

RE: Renewal of Janitorial Contracts for 2014 for the Civic Centre/OPP/Fire Hall, Museum, Public Works, and Children's Complex

The contracts for the janitorial contract for the Civic Centre complex, including the Civic Administration Offices, OPP Offices, and Fire Hall, Fort Frances Museum, Public Works Department, and Children's complex were tendered in 2012 for the 2013 year with the option to extend the agreements for one additional year. The three contractors are as follows: Nicolson's Janitorial Services for the Civic Centre and Museum, Tom Piotrowski for the Children's Complex, and Marianne Hellesoe for the Public Works Garage. Attached to this report are letters of intent from each of the three janitorial contractors currently working in these facilities to extend their contracts for the 2014 year with no change to rates or scope of services from those tendered.

Respectfully Submitted

A handwritten signature in black ink, appearing to read 'Travis Rob', followed by a period.

Travis Rob, EIT
CBO, Facilities/Special Projects Coordinator

Council Approval of this report will accept the Letters of intent from the contractors and honor the extension to the Janitorial Contracts for the Civic Centre, Museum, Public Works, and Children's Complex for the term of one year.

Nicolson's Janitorial Services

Bill Nicolson (owner/operator)

427 4th St. West

Fort Frances, Ont. P9A3C2

Bus. # 807-276-0348, Home Phone 807-274-4734

Thursday, November 07, 2013

Attention Travis Rob & Jason Kabel

Yes I would like to renew my janitorial contracts for the Civic Centre and the museum for the year of 2014 at the same rates as this year.

A handwritten signature in blue ink, appearing to read "Bill Nicolson", with a long horizontal flourish extending to the right.

Tom Piotrowski
1328 Woodward St
Fort Frances ONT
P9A 1X4

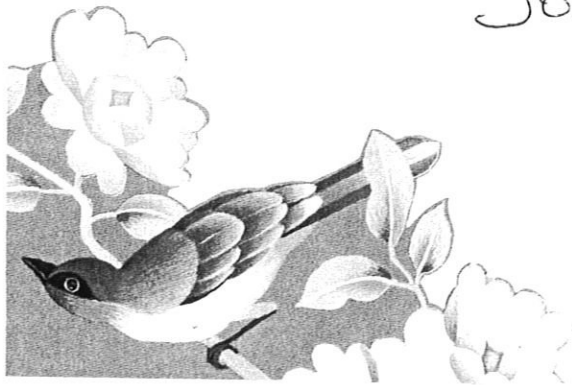
Nicole Cheetham:

Nov 12, 2013

Dear Nicole:

I agree To perform The
Janitorial duties at the Fort
Frances Children's Complex
For the 2014 year at the
same Price as the 2013 year

Thanking You
Tom Piotrowski



Marianne Hellesoe

Nov.-7-13

204 960 First St. E

Fort Frances ON, P9A-1L6

271-0144

RE: Public Works (Janitorial Contract)

Doug Herr,

Please accept my request to renew my Janitorial Contract (with the Town of Fort Frances) at the Public Works Building – as per my 2013 contract I have the option to renew without putting in a tender.

Thank you,

A handwritten signature in black ink, appearing to read 'Marianne Hellesoe', with a large, stylized flourish extending from the end of the signature.

Marianne Hellesoe