

## Operations & Facilities Executive Committee

### Minutes of Meeting

**Date: Wednesday July 3, 2013    Session No. 60**



A meeting of the Operations & Facilities Executive Committee was held in the Committee Room on Wednesday July 3<sup>rd</sup>, 2013 from 11:20 a.m. to 11:45 a.m.

Committee Members Present: Rick Wiedenhoeft, Chair, Paul Ryan, Ken Perry and Doug Brown.

Also Present:

1. Call to Order: 11:20 a.m.
2. Disclosure of pecuniary interest as required under the *Municipal Conflict of Interest Act* by Committee Members on agenda items. None
3. Agenda items considered at this meeting:
  - 1) Approve the minutes of the meeting of this Committee on June 19, 2013 – The minutes were approved as circulated.
  - 2) Operations and Facilities Division Update Report – January 1 to May 31, 2013.  
The semi-annual report was reviewed and will be forwarded to Kathy Lawson for the July 22, 2013 Council agenda.
  - 3) Drinking Water Quality Management System (DWQMS) Management Review Meeting – Endorsement by Owners – The administration report was reviewed and will be forwarded to Council for approval.
  - 4) Request from Mrs. Linda Hamilton to have a Bench Installed Along the Waterfront Parkway – After a review of the administration report it was agreed by the O & F Executive Committee that the following recommendations will be included in the administration report;
    1. Mrs. Linda Hamilton would be responsible for all the costs of the following materials:
      - “Select Bench” completed with ash slats manufactured by Trystan
      - The plaque supplied by General SupplyThe total cost for these materials are estimated at \$2,047.00 plus HST. See attached

quotation and spreadsheet.

2. The Town will supply the labour and materials to construct the foundation for the select bench.
3. The Town will supply the labour to install the new select bench.

The revised administration report will be forwarded to Council for approval.

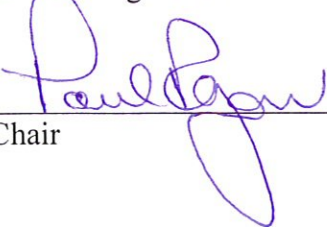
- 5) Request from the Fort Frances Community Garden Planning Committee for the Town to donate the existing chain link fencing – Old Huffman School Property – The administration report was reviewed and will be forwarded to Council for approval.
- 6) Fort Frances Wastewater Treatment Facility May 2013 Monthly Report – The OCWA report for May 2013 was reviewed and will be forwarded to Council as information only. No action required.

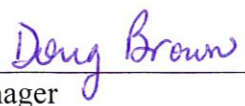
4. Non-Agenda Items:

- i) Left Hand Turn Sign at Scott / Mowat Intersection for North Bound Traffic from Church Street – after a lengthy discussion it was agreed to leave as status quo and administration will address if it becomes an issue once construction begins.

5. Resolutions: None

There being no further matters before this Committee at this time this meeting was closed.

  
Chair

  
Manager