

REPORT

TO: Mayor Avis & Council

FROM: Jason Kabel, Manager of Community Services

DATE: Tuesday April 25, 2017

RE: Memorial Sports Centre Canteen Agreement

BACKGROUND

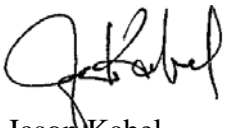
In May of 2015 a competitive Request for Proposals (RFP) process to select a concessionaire for the Memorial Sports Centre (MSC) canteen was completed with one proprietor submitting a proposal by the posted deadline of Tuesday, August 4, 2015, that being Mark Nagant, the existing canteen operator. The Community Services Division is currently under agreement with Mark Nagant for the purposes of providing canteen services in the MSC from September 1, 2015 to June 30, 2017 with the option to renew for up to an additional two years.

The existing canteen operation agreement outlines that 12% of gross sales generated is the compensation to MSC for the concessionaire to operate both canteens. Also, any banquet services in the facility that are serviced by the concessionaire are subject to the 12% fee.

RECOMMENDATION

To contemplate the renewal of the agreement with Mark Nagant for canteen services or seek other opportunities through a competitive Request for Proposal process.

Respectfully Submitted,



Jason Kabel,
Manager of Community Services