

**FORT FRANCES MUNICIPAL NON-PROFIT HOUSING CORPORATION
ANNUAL GENERAL MEETING MONDAY DECEMBER 10TH, 2012
COMMITTEE ROOM – CIVIC CENTRE**



A meeting of the Municipal Non-Profit Housing Corporation was held in the Committee Room of the Civic Centre on Monday December 10th, 2012 at 12:00 noon.

The following members were present: Vice Chair John Albanese, Gord McBride, Councillor Andrew Hallikas, Faye Flatt, Municipal Planner and Mark McCaig, CAO.

Also Present: Sandra Weir, Wendy Tilbury (RRDSSAB) and Lori Pattison, Secretary.

Regrets: Nick Wihnan, Chair and Bill Krukoski.

Due to the Chair's absence Councillor John Albanese to chair the meeting.

Agenda:

Called to order at 12:05 p.m.

1. **11/12 Gord McBride – John Albanese:** that the agenda be approved as circulated.

CARRIED.

2. Non – Agenda Items: information to attach to Market Rent Increase
3. Approval of Minutes – June 21, 2012

12/12 Gord McBride – Andrew Hallikas – that the minutes from the previous meeting on June 21, 2012 be approved as circulated.

CARRIED.

4. Appointment of Auditors for 2012:

13/12 Andrew Hallikas – Faye Flatt: that the Fort Frances Municipal Non Profit Housing Corporation Board appoint BDO Dunwoody Canada Ltd. as auditors for the year 2012.

CARRIED.

5. Financial Statements (May, June, July, August, September and October 2012):

14/12 Faye Flatt – Andrew Hallikas: that the Fort Frances Municipal Non Profit Housing Corporation Board approve the financial statements for June, July, August, September and October 2012 as presented.

CARRIED.

6. Appointment of Officers (President, Vice President, Treasurer and Secretary as per section 16 by-law #2).

15/12 Andrew Hallikas – Gord McBride: that the Fort Frances Municipal Non Profit Housing Corporation Board Officers remain the same for the 2013 year –
President – Nick Wihnan Vice President – Councillor John Albanese
Treasurer – Mark McCaig Secretary – Faye Flatt

CARRIED.

7. 2013 Operating Forecast – The 2013 Operating Forecast was presented by Sandra Weir based on no increase in Market Rent for 2013.

16/12 Andrew Hallikas – Gord McBride: that the Fort Frances Municipal Non Profit Housing Corporation Board approve the 2013 Operating Forecast as presented.

CARRIED.

A question arose as to when the current Mortgage is up – Sandra will check into the issue and report back at the next meeting in March 2013.

8. Market Rent – a discussion took place and the budget will be secure with no rent increase for 2013 therefore the following resolution was passed:

17/12 Andrew Hallikas – Gord McBride – that the Fort Frances Municipal Non Profit Housing Corporation Board recommend that there be no increase in the market rent for 2013.

CARRIED.

9. 2013 Capital Forecast – there have been allocations made in the capital budget for flooring in two units, one new counter top and 5 stoves (all upon move outs)

18/12 Andrew Hallikas – Gord McBride – that the Fort Frances Municipal Non Profit Housing Corporation Board approve the 2013 Capital Forecast as presented.

CARRIED.

10. **Next meeting date: March 27th or 28th, 2013 – to be determined.**

Adjournment – 12:25 p.m.


Chair – Nick Wihnan


Vice-Chair – John Albanese