

## TOWN OF FORT FRANCES

MINUTES

SESSION NO. #003

March 3, 2021

A meeting of the Operations and Facilities Executive Committee of the Town of Fort Frances was held in the Committee Room and via Microsoft Teams ( virtual meeting resources ) on Wednesday March 3, 2021 from 8:30 a.m. to 9:40 a.m.

PRESENT: Chairperson R. Wiedenhoeft - Councillor, M. Behan - Councillor, J. McTaggart - Councillor, Mayor J. Caul (ex-officio)

ALSO PRESENT: T. Rob, Manager of Operations & Facilities, Craig Miller ( 8:30 a.m. to 9:00 a.m.), Janice Neurinski (8:30 a.m. to 8:35 a.m.) and Randy Thoms (8:30 a.m. to 9:40 a.m.)

### **1 Call to Order / Roll Call**

1.1 The meeting was called to order at 8:30 a.m.

### **2 Disclosure of pecuniary interest and the general nature thereof**

2.1 None

### **3 Approval of Previous Committee Minutes**

3.1 Minutes from the previous meeting on February 17, 2021 - the minutes were approved as circulated.

### **4 New Business**

4.1 Request for Metering of Residential Water Customers - the administration report was approved as amended.

4.2 July 2020 Drinking Water Systems Monthly Summary Report - the July Water Summary Report was approved as presented.

4.3 August 2020 Drinking Water Systems Monthly Summary Report - the August Water Summary was approved as presented.

4.4 September 2020 Drinking Water Systems Monthly Summary Report - the September Water Summary was approved as presented.

4.5 October 2020 Drinking Water Systems Monthly Summary Report - the October Water Summary was approved as presented.

- 4.6 November 2020 Drinking Water Systems Monthly Summary Report - the November Water Summary was approved as presented.
- 4.7 2020 Drinking Water System Annual Report - Schedule 22 - the administration report was approved as recommended.
- 4.8 Award of Parks Tractor Quotations - LAS Group Purchasing Program - the administration report was approved as amended.
- 4.9 Amendment to the Town's Continuous Safety Services Agreement with Electrical Safety Authority to remove the former Children's Complex building - the administration report was approved as recommended.

## **5 Outstanding Items**

- 5.1 Letter dated January 28, 2021 - Re: Water Bill - the administration report was approved as presented.

## **6 Information**

- 6.1 Operations and Facilities Division - Public Works Area - Operations Statistics - December 2020 - the December Stats were amended and will be forwarded to Council as information only. No action required.
- 6.2 Operations and Facilities Division - Public Works Area - Operations Statistics - January 2021 - the January stats were reviewed and will be forwarded on to Council as information only. No action required.
- 6.3 2021 Tonnage at the Landfill Site - updated February 24, 2021 - the Landfill stats were reviewed and will be forwarded on to Council as information only. No action required.
- 6.4 Airport Statistics 2021 - the airport statistics were reviewed and will be forwarded on to Council as information only. No action required.

## **7 Adjourn / Next Meeting Date**

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Executive Committee Chair

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T. Rob, Manager of Operations & Facilities