

TOWN OF FORT FRANCES

MINUTES

SESSION NO. # 13

September 21, 2015

The meeting of Planning & Development Executive Committee of the Town of Fort Frances was held in the Committee Room - Civic Centre on September 21, 2015 from 8:00 a.m. to 8:53 a.m.

PRESENT: D. Kitowski, Chair, J. Albanese, W. Brunetta, Councillors, R. Avis, Mayor

ALSO PRESENT: M. McCaig, CAO, P. Briere, A. Byrnes, By-Law Enforcement, T. Rob, Secretary

1. **Call to Order** - 8:02am
Session #13
2. **Disclosure of pecuniary interest and the general nature thereof**
-None
3. **Approval of Previous Committee Minutes**
 - 3.1 Approval of the Minutes of the September 8, 2015 Meeting
- Approved as ammended
4. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**
 - 4.1 Dog Park activities - Item 10.1
5. **In-Camera**
- None
6. **Items Referred from Council**
 - 6.1 Letter from Ms. Joy Lockman dated August 18, 2015 re. Request for Removal of no Parking Signs - ByLaw Enforcement to provide verbal update
- Issue has been identified by By-Law Enforcement and is to be addressed later in the meeting, see item 7.1
 - 6.2 Application to Amend Site Plan Control Agreement for Wahkaihanun Futures Corporation re. 237 Eighth Street West
- Application received by the Planning and Development Executive, amendment complete and with the lawyers for finalization
7. **New Business**
 - 7.1 P. Briere - Traffic Control By-Law Amendments
- The Planning and Development Executive Committee received the amendments, approved the amendments and recommend that the amendments be taken to Council for approval.
 - 7.2 P. Briere - Designate a Loading Zone in front of 221 Scott Street Lidkea Optometry
- The Planning and Development Executive Committee approved the proposed loading zone and recommends that the amendments to the Traffic Control By-Law be taken to Council for approval.
8. **Outstanding Items**
9. **Information**

- 9.1 OPP Renewal Lease Agreement - CAO to provide verbal report
- Lease is up at the end of November and CB Richard Ellis is looking to move forward with a 5 year renewal of the lease for the OPP station in the Civic Centre building. A draft agreement will be brought forward to the next Planning and Development Executive Committee meeting pending receipt of the draft agreement.

10. Non-agenda Items

- 10.1 Dog Park Advisory Activities
- Mr. Cary Basaraba posed a concern to some Council members regarding notification about a meeting. By-Law Enforcement is to take the item as a complaint and process and follow up with it through the regular complaint process.

11. Adjourn / Next Meeting Date - 8:53am

- Next meeting to be held Monday October 5, 2015, 8:00am

D. Kitowski - Executive Committee Chair

T. Rob - Secretary