

## TOWN OF FORT FRANCES

### MINUTES

SESSION NO. #003

February 6, 2019

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on February 6, 2019 from 8:30 a.m. to 10:06 a.m.

PRESENT: Chairperson R. Wiedenhoeft - Councillor, M. Behan - Councillor, Doug Brown, CAO and Travis Rob

ALSO PRESENT: Mayor June Caul

#### **1 Call to Order**

1.1 The meeting was called to order at 8:30 a.m.

#### **2 Disclosure of pecuniary interest and the general nature thereof**

2.1 None

#### **3 Approval of Previous Committee Minutes**

3.1 Minutes from the previous meeting of this Committee on January 23, 2019.

#### **4 Non-agenda Items**

4.1 None

#### **5 Items Referred from Council**

5.1 Letter dated January 22, 2019 from I. Laing Re: Establishment of designated parking on Scott Street - the administration report was approved as presented.

5.2 Request to utilize the Point Park from the Relay for Life Committee - was approved with the understanding that garbage will be cleared out at the cost of the organizers.

#### **6 New Business**

6.1 Airport Facility Lease Renewal - CBRE Maintenance Garage Bay November 1, 2019 to March 31, 2020 - the administration report was recommended as presented.

6.2 Adoption of a Tree Canopy Policy - Revisions were made to the policy and

recommended as amended.

- 6.3 Report No. 2 Establishing 2019 Water and Sewer Rates - Scenario 5 was revised but recommended to forward to Council.

## **7 Information**

- 7.1 Operations and Facilities Division - Public Works Area - Operations Statistics - November 2018 - the Operations and Facilities Division - Public Works Statistics for November 2018 were reviewed and will be forwarded to Council as information only. No action required.
- 7.2 Operations and Facilities Division - Public Works Area - Operations Statistics - December 2018 - the Operations and Facilities Division - Public Works Area Statistics for December 2018 were reviewed and will be forwarded to Council as information only. No action required.
- 7.3 Operations Maintenance Summary for January 2019 - the Operations maintenance summary was received and will be forwarded to Council as information only. No action required.

## **8 Adjourn / Next Meeting Date**

- 8.1 Meeting adjourned at 10:06 a.m.

Next meeting date February 20, 2019.

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Executive Committee Chair

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T. Rob, Manager of Operations & Facilities