

To: Mayor Caul & Members of Council
FROM: Dawn Galusha, Treasurer
DATE: May 21, 2019
SUBJECT: Councillor Wendy Brunetta–NOMA Annual Meeting and Conference Travel Expense and Per Diem

BACKGROUND

Attached is a copy of the Schedule “B” Travel Expenses of \$131.80 and Schedule “F” Travel Statement – Mayor/Council Honorarium per diem in the amount of \$560.00 for attendance at the NOMA Annual Meeting and Conference in Thunder Bay, on April 23-26, 2019 as submitted by Councillor Wendy Brunetta.

Expenses

1. Meals	\$100.00
2. Gasoline	31.80
3. Per Diem	<u>560.00</u>
Total travel and Per Diem Claims	<u>\$691.80</u>

The registration fee of \$500.00 and \$451.29 hotel accommodations was paid by the Town resulting in the total cost of \$1,643.09 to attend the conference as authorized by Council.

The per diem claim is in compliance with Town of Fort Frances By-Law 02/10-D Schedule ‘A’.

RECOMMENDATION

The Administration & Finance Executive Committee recommends approval of the Travel Expense and Per Diem claims in the amount of \$691.80 as submitted by Councillor Wendy Brunetta for her attendance at the NOMA Annual Meeting and Conference in Thunder Bay, on April 23-26, 2019.

Council Approval of this Report Will Agree to the Administration & Finance Executive Committee recommendation to approve the Travel Expense and Per Diem claims in the amount of \$691.80 as submitted by Councillor Wendy Brunetta for her attendance at the NOMA Annual Meeting and Conference in Thunder Bay, on April 23-26, 2019.