

Richard Boileau -Chair McTaggart	P	Chamber of Commerce Representative Jennifer Soderholm	P
Ed Gackley Flinthouse	P	RRFDC – Geoff Gillon	A
Jennifer Horton Curvy Chick	P	John Albanese – Town Councilor Town of Fort Frances	P
Scott Krienke-Turvery Ink Spotz Apparel	A	Shelley Wepruk Secretary	P
Marie Therese Metke Pharmsave	A	Duane Cridland – Flint House	P
Doug Cuthbertson Northwoods	A		
Pat Gartshore Gartch's International Pub	P		
Kim Nicholson Emes Financial	A		



1.Call to Order , Call for Conflict of Interest, Call for Agenda Additions

Richard Boileau opened the meeting. The meeting was called to order at 8:02 am. The Agenda and minutes were circulated to the members for review. Members were asked for any agenda additions or conflicts of interest, none were noted.

2. Approval of Minutes

B.I.A Board of Management Meeting – 10 January 2018

Copies of the minutes from the 13 December 2017 Board of Management Meeting circulated for review and approval. The following motion was made:

Motion #1 John Albanese/Ed Gackley
TO accept the minutes presented of 13 December 2017
Also to ratify all motions made on that date.
No against or abstentions
CARRIED

3. Accounts Payable & Financial Report

Motion #2 – Pat Gartshore/Jen Horton
TO accept the total payable for April in the amount of \$1,259.05
No against or abstentions
CARRIED

4. New Business

5. Additions to Agenda

6. Business Arising from the Minutes

Finance and Administration Committee

1. All good

Promotions Committee

1. Radio ads will be running re sales downtown. There are no print ads scheduled.
2. Market Thursdays & Saturdays are set to begin 1 May, 2018
3. Dragon Boat event at LaPlace Rendezvous on 17 February, 2018
4. Ed is waiting on Olympic schedule before releasing event. (Hockey gold medal)
5. Jackie is still willing to do run during event.
6. Festival of Frost: Make it known Shops on Scott are promoting.

Maintenance Committee

1. Baskets – Baskets should be taken down in February.

Chamber of Commerce

1. Business awards will be held on 22 February, 2018. The Chamber will be revamping how it is run.
2. Expo will be revamped with Chamber trying to lower the booth cost. It will be the last weekend in April.

New Committee

1. Nothing new, will be meeting in the new year.

7. Old Business

1. Market Thursdays – closed for season. We received a letter the business license for the market. Does it cover Saturdays? Shelley to talk to Lisa and ask to have it included for the same cost.
2. Market Square – it was suggested that we should have a Christmas tree there next year. Suggestions welcome.

8. New Business

1. It was suggested that we make a package for new businesses welcoming them including a welcome letter.
2. Our Annual General Meeting will be held on 11 April, 2018. MARK IT ON YOUR CALANDER!!
3. Shelley will contact Lisa Slomke at Town re BIA levy for businesses.

Setting of Next Board Meeting

Motion # 4: John Albanese/Ed Gackley

To close the meeting

No against or abstentions

All in agreement – CARRIED

The next meeting date will be 14 February 2018 at 8 a.m. at the board office.

PLEASE NOTE THAT ALL MEETINGS WILL NOW BE HELD ON THE SECOND WEDNESDAY OF EACH MONTH AT 8:00 A.M. AT THE BOARD ROOM UNLESS OTHERWISE NOTIFIED.

Meeting closed at 8:55 am.