

OPERATIONS AND FACILITIES DIVISION - PUBLIC WORKS AREA
OPERATIONS STATISTICS
September 2014

STAFFING

The following table is a breakdown of lost man shifts during the month:

	2013	2014
WSIB	0.00	0.00
WI/LTD	0.00	5.00
SICK DAYS	0.00	7.31
COMPASSIONATE LEAVE	0.00	0.00
FLOATERS	0.00	3.00
VACATION	0.00	34.25
BANKED TIME USED	0.00	16.47
OFF	0.00	0.00
STATUTORY HOLIDAYS	0.00	22.00
TOTAL	0.00	88.03

OVERTIME HOURS

Equivalent Straight Time Hours:

	2013	2014	2013	2014
	Sept	Sept	Year To	Year To
			Date	Date
ADMINISTRATION	0.00	0.00	0.00	0.00
CAPITAL	0.00	0.00	0.00	1162.25
ENGINEERING	0.00	0.00	0.00	5.25
INTERDEPARTMENTAL	1.50	9.75	41.00	24.75
PRIVATE WORK	10.00	4.00	50.50	27.50
RECYCLE/GARBAGE	20.00	22.25	20.75	29.75
ROADS	0.00	18.00	653.00	633.50
SEWER COLLECTION	26.75	12.00	590.00	639.38
SIDEWALKS	2.25	9.75	51.75	58.50
STORES	0.00	0.00	9.00	39.00
VEHICLE & EQUIPMENT	0.00	0.00	180.75	85.00
WATER TREATMENT PLANT	41.00	12.00	172.75	248.13
WATER DISTRIBUTION	15.50	54.00	298.00	2749.25
WATER TOWER	0.00	0.00	8.00	0.75
TOTAL	117.00	141.75	2075.50	5703.00

TRANSPORTATION REPORT SEPTEMBER 2014

ROADS:

Storm Water Management – Water:

- Continued flushing storm sewer laterals and cleaning catchbasin sumps.

Storm Water Management - Rural:

- Dug out beaver dams on Balsam Street and behind Caul's field

Hard Top Maintenance:

- Levelled utility cuts – twice weekly
- Pothole patching as required
- Superior 3-R Inc. grinded reclaim asphalt from September 2 to 5.
- Filled in behind curb and gutter along Williams Avenue at Huffman Development and packed to stabilize curb.
- Street sweeping daily – Downtown area and Front Street done once weekly

Loose Top Maintenance:

- Graded all loose top roads twice
- Continued grading lanes as required.

Roadside Maintenance:

- Trimmed tree along sidewalks, boulevards and laneways

Winter Control:

Traffic Operations:

- Repaired and replaced signs as required
- Continued replacing signs that did not pass reflectivity testing

Regular Maintenance:

- Garbage pickup - Tuesday and Friday - Downtown and Public Works Shop
- Assisted Engineering with locates and CCTV inspections.
- Assisted with tasks at Civic Centre as required.
- Maintenance checks at the Civic Centre as required
- Repaired deficiencies found in Routine Road Patrols

Buildings and Grounds:

- Cleaned Shop as required
- Cleaned vehicles and equipment as required
- Cut grass around Public Works building and yards
- Cleaned u some debris in north yard

Private Work:

- Installed a private crossing at 418 Third Street East.

Sidewalks – Winter:**Sidewalks – Summer:**

- Replaced sidewalk in areas identified for repairs.
- Swept sidewalk and bike path along waterfront

Vehicles and Equipment:

- Preventive Maintenance - pre-trip inspections 5:30 -7:30 a.m. Monday to Friday
- Regular scheduled maintenance of all vehicles and equipment
- Maintenance and repairs, Fire Department, Water Treatment Plant, Memorial Sportsplex, Day Care, Handi-Van and Civic Centre vehicles as required.

Public Relations:

- Moved all flower pots from islands along roads in town to the back area at Riverview Cemetery to store for the winter

Sewer and Water:

- Provided labour and equipment for Water Distribution and Sewer Collection repairs and maintenance.
- Handed out “Water Turn Off Advisories”, “Drinking Water Advisories” and “Lifting of

Sewer and Water (cont'd):

- Drinking Water Advisories” when required
- Issued “Delinquent Account Notices” and turned off water for non-compliance as required.
- Flushed dead end sewer mains
- Replaced curb and gutter and sidewalk in areas of sewer and water digs

Interdepartmental:

- Started winterizing Marina on October 10th
- Supplied the Hyundai backhoe and an operator to help FFPC remove an old high voltage cable on October 10th
- Cleaned the clarifier troughs at the Sewage Treatment Plant on October 11th
- Removed an Aeration Pump at the Sewage Treatment Plant on October 11th
- Installed concrete bases for exercise equipment along Front Street
- Hauled several loads of fill to bring Huffman Development area up to grade
- Blew out water lines for the sprinkler system at the Civic Centre on September 30th
- Dale Gill provided coverage for vacation at the Airport from September 17th to 30th.

Recycling:

- Emptied glass recycling bin as required
- Pushed up piles in recycling building as required
- Loaded recycling trailer two (2) times.
- Emptied bins from “drop off” centre as required

Training:

- Greg Wiedenhoeft and Darren McCormick attended First Aid Recertification Training on September 29th and 30th

Health & Safety:

- A workplace inspection was completed at the Public Works building on September 24th
- A workplace inspection was done at the Water Treatment Plant on September 30th.

Emergency Disaster: (Flooding)

- Repaired storm sewer lateral crossing Eighth Street between Portage Avenue and Walker Avenue
- Repaired storm sewer main at 840 Fifth Street West

Milt Strachan,
Superintendent of Transportation