

**To: Mayor Avis & Members of Council**  
**FROM: Laurie Lindberg, Treasurer**  
**DATE: June 20, 2017**  
**Subject: Councillor Wendy Brunetta MPAC Strategic Planning Per Diem & Travel Expense and NOMA Board Meeting Per Diem**

---

### **BACKGROUND**

Attached is a copy of the Town of Fort Frances Schedule "F" Travel Statement – Mayor/Council Honorarium per diem in the amount of \$320.00 and Travel Expense Claim in the amount of \$17.00 to attend the MPAC Strategic Planning Meeting held on June 13, 2017 and the NOMA Board Meeting held on June 14, 2017 in Thunder Bay as submitted by Councillor Wendy Brunetta.

#### Travel Expense Summary

1.	Meals	\$ 17.00
2.	Per Diem (2 Days)	<u>320.00</u>
	Total	<u>\$337.00</u>

The travel expenses and per diem claim is in compliance with Town of Fort Frances Travel Policy Number 3.11 and By-Law 02/10-B Schedule 'A'.

### **RECOMMENDATION**

The Administration & Finance Executive Committee recommends approval of the per diem claim in the amount of \$320.00 and Travel Expense Claim in the amount of \$17.00 as submitted by Councillor Wendy Brunetta for her attendance at the MPAC Strategic Planning Meeting and the NOMA Board Meeting held in Thunder Bay on June 13 & 14, 2017.

<p>Council Approval of this Report Will Agree to the Administration &amp; Finance Executive Committee recommendation to approve the per diem and Travel Expense claims in the total amount of \$337.00 as submitted by Councillor Wendy Brunetta for her attendance at the MPAC Strategic Planning Meeting and the NOMA Board Meeting held in Thunder Bay on June 13 &amp; 14, 2017.</p>
--