

OPERATIONS AND FACILITIES DIVISION - PUBLIC WORKS AREA
OPERATIONS STATISTICS
August 2013

STAFFING

The following table is a breakdown of lost man shifts during the month:

	2012	2013
WSIB	0.00	0.00
WI/LTD	0.00	0.00
SICK DAYS	7.94	14.63
COMPASSIONATE LEAVE	2.00	5.00
FLOATERS	4.00	4.00
VACATION	112.00	81.44
BANKED TIME USED	7.63	14.41
OFF	4.13	4.66
STATUTORY HOLIDAYS	33.00	24.00
TOTAL	170.70	148.14



OVERTIME HOURS

Equivalent Straight Time Hours:

	2012	2013	2012	2013
	August	August	Year To	Year To
			Date	Date
ADMINISTRATION	0.00	0.00	0.00	0.00
CAPITAL	0.00	0.00	0.00	0.00
ENGINEERING	0.00	0.00	9.75	0.00
INTERDEPARTMENTAL	0.00	3.75	45.00	39.50
PRIVATE WORK	258.00	0.00	342.75	40.50
RECYCLE/GARBAGE	0.00	0.00	33.50	0.75
ROADS	133.00	13.50	670.75	653.00
SEWER COLLECTION	75.00	254.50	250.00	563.25
SIDEWALKS	205.50	0.00	325.75	49.50
STORES	0.00	0.00	33.00	9.00
VEHICLE & EQUIPMENT	48.50	0.00	251.00	180.75
WATER TREATMENT PLANT	43.75	37.50	216.75	131.75
WATER DISTRIBUTION	78.25	28.75	352.50	282.50
WATER TOWER	0.00	8.00	6.00	8.00
TOTAL	842.00	346.00	2536.75	1958.50

TRANSPORTATION REPORT

August 2013

ROADS:

Storm Water Management – Water:

- Continued flushing storm sewer laterals and cleaning catchbasin sumps
- Repaired storm sewer manhole at Sixth Street East and Frenette Avenue
- Repaired a catchbasin at Colonization Road East and Elizabeth Street East
- Repaired storm sewer lateral at 900 Fifth Street East

Storm Water Management - Rural:

- Dug out beaver dams on Balsam Street and behind Caul's field
- Replaced culvert lateral at McIrvine Road and Balsam Street

Hard Top Maintenance:

- Levelled utility cuts – twice weekly
- Pothole patching as required
- Street sweeping daily – Downtown area and Front Street done once weekly
- Replaced curb and gutter in several areas identified for repairs

Loose Top Maintenance:

- Graded all loose top roads twice
- Graded lanes as required

Roadside Maintenance:

- Leveled piles at snow dump on McIrvine Road
- Cut grass at deadends and CN crossings
- Trimmed trees along Town boulevards where required
- Cleaned up an area to move recycled asphalt pile to snow dump on McIrvine Road so Veert can purchase property on Eighth Street

Winter Control:

Traffic Operations:

- Repaired and replaced signs as required
- Continued replacing signs that failed reflectivity testing
- Continued painting crosswalks, stopbars and no parking areas
- Installed several new sign posts for parking restrictions for the "Kiss N Ride" program
- Installed several new parking signs for the "Kiss N Ride" program in the Robert Moore School and J.W. Walker School areas

Regular Maintenance:

- Garbage pickup - Tuesday and Friday - Downtown and Public Works Shop
- Assisted Engineering with locates and CCTV inspections.
- Assisted with tasks at Civic Centre as required.
- Maintenance checks at the Civic Centre as required
- Repaired deficiencies found in Routine Road Patrols

Buildings and Grounds:

- Cleaned Shop as required
- Cleaned vehicles and equipment as required
- Cut grass in Public Works yards
- Repaired ceiling from damage caused by leaking pipes on air conditioner in men's washroom at Public Works building

Private Work:

- Vacuum excavated gas line on Nelson Street (EFG) to inspect joints on August 7th
- Vacuum excavated gas line on Mowat Avenue (EFG) to inspect joints on August 12th
- Vacuum excavated for the Ministry of Natural Resources to install 2 signs on August 22nd
- Installed a new private crossing at 841 Minnie Avenue
- Installed a new private crossing at 301 Kirsti Place

Sidewalks – Winter:

Sidewalks – Summer:

- Swept sidewalk and bike path along waterfront twice

Vehicles and Equipment:

- Preventive Maintenance - pre-trip inspections 5:30 -7:30 a.m. Monday to Friday
- Regular scheduled maintenance of all vehicles and equipment

- Maintenance and repairs, Fire Department, Water Treatment Plant, Memorial Sportsplex, Day Care, Handi-Van and Civic Centre vehicles as required.

Public Relations:

- Filled 80 sand bags for Kraft Barbeque Celebration
- Installed signs for the detour to close Front Street for the Kraft Barbeque Celebration
- Delivered palletts of 80 sand bags, barricaded and took bags off of signs for the detour and road closure for the Kraft Barbeque Celebration on August 23rd
- Picked up palletts of 80 sand bags, barricades and removed all signs for detour and road closure for the Kraft Barbeque Celebration on August 26th

Sewer and Water:

- Provided labour and equipment for Water Distribution and Sewer Collection repairs and maintenance.
- Handed out "Water Turn Off Advisories", "Drinking Water Advisories" and "Lifting of Drinking Water Advisories" when required
- Issued "Delinquent Account Notices" and turned off water for non-compliance as required.
- Flushed sanitary sewer mains
- Supplied 2 tandem dump trucks and drivers for Makkinga to repair the sewer main on the 400 Block of Second Street East

Interdepartmental:

- Repaired tap in washroom at OPP Building
- Vacuum excavated for 2 pole replacements (FFPC) on August 8th
- Vacuum excavated for a pole replacement (FFPC) on August 16th
- Vacuum excavated for a pole replacement (FFPC) on August 21st
- Dale Gill provided coverage for vacation at the Airport from August 1st to August 9th and from August 16th to 19th

Recycling:

- Emptied glass recycling bin as required
- Pushed up piles in recycling building as required
- Loaded recycling trailer three (3) times
- Emptied bins from "drop off center" as required

Training:

Health & Safety:

- A workplace inspection was done at the Public Works building on August 1st
- A Tailgate Meeting was held in the Public Works shop area on August 26th



Milt Strachan,
Superintendent of Transportation