

TOWN OF FORT FRANCES

Administration and Finance Executive Committee

Minutes of Meeting No. 15

Tuesday, September 3, 2013

A meeting of the Administration and Finance Executive Committee was held in the Committee Room – Civic Centre on Tuesday, September 3, 2013 at 12:00 p.m.

PRESENT: Councillor Ken Perry, Councillor Andrew Hallikas, Councillor Paul Ryan, and Mayor Roy Avis

ALSO PRESENT: Mark McCaig, CAO and Laurie Witherspoon, Treasurer

REGRETS: None

Called to order 12.02 p.m.

1. **Non – Agenda:**
 6. i) Councillor Andrew Hallikas AMO Conference Travel & Per Diem
2. Disclosure of pecuniary interest and the general nature thereof: Mayor Avis declared a conflict of interest with regard to 4. iii) AMO Conference Travel and per diem expenses, Councillor Paul Ryan declared a conflict of interest with regard to 4. iv) AMO Conference Travel and per diem expenses and Andrew Hallikas declared a conflict of interest with regard to 6. i) AMO Conference Travel and per diem expenses.
3. **Paul Ryan – Andrew Hallikas:** That the minutes from the previous meeting held on August 6, 2013 be approved as circulated.

CARRIED.
4.
 - i) Mark McCaig, CAO purchase card expenses – the Committee recommended to approve the purchase card expenses in the amount of \$31.71 for Mark McCaig, CAO luncheon meeting on July 25, 2013.
 - ii) Mark McCaig, CAO AMO Conference – the Committee recommended to approve the travel expense claim as submitted and amended by Mark McCaig, CAO in the amount of \$330.00 to attend the AMO Conference held in Ottawa from August 17 - 21, 2013.
 - iii) Mayor Roy Avis AMO Conference Travel & Per Diem Claims – the Committee recommended to approve the per diem and travel claim for Mayor Roy Avis, in the total amount of \$1,855.43 for the AMO Conference attendance held in Ottawa from August 18 to 21, 2013

- iv) Councillor Paul Ryan AMO Conference Travel and Per Diem Claims – the Committee recommended to approve the per diem and travel claim for Councillor Paul Ryan, in the total amount of \$1,855.43 for the AMO Conference attendance held in Ottawa from August 18 to 21, 2013.
- v) M.O.S. Requests for Reconsideration – the Committee recommended to appeal the Minutes of Settlement received for Roll Number 59-12-030-007-24300-0000 Gas Distribution Lines located within the Town of Fort Frances.
- vi) 2014 Budget Timetable – the Committee recommend to approve the 2014 Budget Timetable as presented.

5. **Outstanding Items:**

- i) Old Shambles Road – CAO/Solicitor
- ii) Couchiching Sewer and Water Agreement Signage
- iii) Indigent Burial Policy – G. Treftlin, Clerk

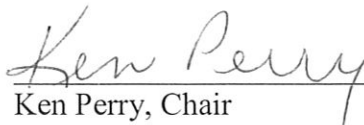
6. **Non-Agenda Items:**

- i) Councillor Andrew Hallikas AMO Conference Travel and Per Diem Claims – the Committee recommended to approve the per diem and travel claim for Councillor Andrew Hallikas in the total amount of \$942.00 for the AMO Conference attendance held in Ottawa from August 18 to 21, 2013.

7. **Information:**

- i) Administration & Finance Stats as at July 31, 2013
- ii) General, Water & Sewer Operating Financial Statements as at July 31, 2013
- iii) Capital Fund Financial Statement as at July 31, 2013

8. **Next meeting date:** September 17, 2013


Ken Perry, Chair


Mark McCaig, Administrator