

OPERATIONS AND FACILITIES DIVISION - PUBLIC WORKS AREA
OPERATIONS STATISTICS
August 2016

STAFFING

The following table is a breakdown of lost man shifts during the month:

	2015	2016
WSIB	0.00	0.00
WI/LTD	0.00	23.00
SICK DAYS	9.75	5.31
COMPASSIONATE LEAVE	0.00	0.00
FLOATERS	1.00	1.00
VACATION	70.50	103.13
BANKED TIME USED	9.25	6.38
OFF	5.56	4.50
STATUTORY HOLIDAYS	27.00	27.00
TOTAL	123.06	170.32

OVERTIME HOURS

Equivalent Straight Time Hours:

	2015	2016	2015	2016
	August	August	Year To	Year To
			Date	Date
FIGHT THE BLIGHT	0.00	0.00	0.00	142.50
TRAVEL	0.00	0.00	0.00	2.50
ENGINEERING	0.00	0.00	4.00	8.00
INTERDEPARTMENTAL	5.25	0.00	22.25	14.75
PRIVATE WORK	18.50	21.00	21.00	29.00
RECYCLE/GARBAGE	1.50	0.75	3.00	22.25
ROADS	20.25	27.75	267.50	269.50
SEWER COLLECTION	13.50	24.00	307.25	263.75
SIDEWALKS	4.50	0.00	18.75	3.00
STORES	0.00	0.00	24.00	30.00
VEHICLE & EQUIPMENT	0.00	0.00	27.00	4.00
WATER TREATMENT PLANT	67.75	44.00	312.50	287.75
WATER DISTRIBUTION	41.75	42.75	423.75	515.75
WATER TOWER	0.00	0.00	4.00	0.00
TOTAL	173.00	160.25	1921.25	1592.75

TRANSPORTATION REPORT

August 2016

ROADS:

Storm Water Management – Urban:

- Continued flushing storm sewer laterals and cleaning catch basin sumps

Storm Water Management - Rural:

- Removed beaver dams as required
- Cut grass along ditches with trackless tractor

Hard Top Maintenance:

- Levelled utility cuts – twice weekly
- Pothole patching as required
- Street sweeping daily – downtown area and Front Street done once weekly
- Replace curb and gutter in areas identified for repairs
- Hauled three (3) loads of Class II Aggregate for surface treatment on Calder Drive August 8th.

Loose Top Maintenance:

- Graded all loose top roads
- Graded all lanes

Roadside Maintenance:

Winter Control:

Traffic Operations:

- Repaired and replaced signs as required.
- Replaced parking sign and post of Mowat Avenue at TD Bank
- Painted stop bars, crosswalks and no parking areas.

Regular Maintenance:

- Garbage pickup - Tuesday and Friday - Downtown and Public Works Shop
- Assisted Engineering with locates and CCTV inspections.
- Assisted with tasks at Civic Centre as required.
- Maintenance checks at the Civic Centre as required
- Repaired deficiencies found in Routine Road Patrols

Buildings and Grounds:

- Cleaned Shop as required
- Cleaned vehicles and equipment as required.
- Cut grass at Public Works Building and all yards
- Turned over black dirt pile in McIrvine Road dump site

Private Work:

- Started to vacuum excavate a gas main at the Mill Training Centre for Centra Gas August 31,

Sidewalks – Winter:**Sidewalks – Summer:**

- Swept sidewalks and bike path along waterfront once weekly
- Replaced sidewalk in areas identified for repairs

Vehicles and Equipment:

- Preventive Maintenance - pre-trip inspections 5:30 -7:30 a.m. Monday to Friday
- Regular scheduled maintenance of all vehicles and equipment
- Maintenance and repairs, Fire Department, Water Treatment Plant, Memorial Sportsplex, Day Care, Handi-Van and Civic Centre vehicles as required.

Public Relations:**Sewer and Water:**

- Provided labour and equipment for Water Distribution and Sewer Collection repairs and maintenance.
- Handed out “Water Turn Off Advisories”, “Drinking Water Advisories” and “Lifting of Drinking Water Advisories” when required
- Issued “Delinquent Account Notices” and turned off water for non-compliance as

required.

Interdepartmental:

- Hauled “Granular “B” material from snow dump on McIrvine Road to New Tennis Courts
- Cut grass at animal shelter
- Supplied ten (10) barricades for construction (Mason) doing work on Civic Centre
- Cathy Westover supplied coverage for vacation at the Airport from August 26th to August 28th.

Recycling:

- Emptied glass recycling bin as required
- Pushed up piles in recycling building as required
- Loaded recycling trailer
- Emptied bins from “drop off centre” as required
- Loaded commercial recycling bins as required
- Cleaned up debris in recycling yard as required

Training:

Health & Safety:

- A workplace inspection was done at the WTP on August 2nd, 2016.

Milt Strachan,
Superintendent of Transportation