

October 20, 2016

Report To: Mayor and Council

From: Travis Rob, Manager of Operations & Facilities

**RE: Request from Dialog Ontario Inc. regarding encroachment at RBC on Scott Street**

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On September 19, 2016 a request from Dialog Ontario Inc. on behalf of RBC was discussed at the Planning and Development Executive Committee meeting. The encroachment proposed was to address a code compliance issue with the current accessibility ramp at the front entrance to this building. The initial proposal would have resulted in a conflict and insufficient space for proper access to the ramp currently under construction at the property to the east of the RBC branch and the recommendation of the Planning and Development Executive Committee, at that meeting, was to deny the application suggesting that RBC work with the neighboring agent to explore the opportunity to construct a joint ramp structure.

Dialog has since provided a revised design proposal, relocating the ramp to address the spacing issues while still achieving their challenge of obtaining full compliance with the Ontario Building Code. The new design moves the ramp to the west with the stairs being relocated to the east giving ample room for stairwell entry into the RBC as well as ramp access to the neighboring property. Dialog will still have to provide the Town with final drawings for review and comment as well as undertake the creation of a land use agreement similar to that of the neighboring property prior to construction of the proposed ramp. All costs associated with this will be the responsibility of RBC to cover, the application for an encroachment agreement is \$360.00 plus applicable legal fees.

The matter was discussed at the Planning and Development Executive Committee meeting on Monday October 17 and it was the recommendation of that committee and administration that the request for a land use agreement for the purpose of an accessibility ramp similar to the second drawing be approved and further that an agreement be drafted with final drawings and further still, that an authorizing by-law be passed authorizing the Mayor and Clerk to execute the agreement.

Respectfully Submitted



Travis Rob, EIT

Manager of Operations & Facilities

<p>Council approval if this report will agree with the recommendation that the request for a land use agreement for the purpose of an accessibility ramp for 343 Scott Street be approved and further that an agreement be drafted with final drawings and further still, that an authorizing by-law be passed authorizing the Mayor and Clerk to execute the agreement.</p>
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