

August 6, 2019

Report To: Travis Rob, Manager of O&F

From: Adam Mitchell, Asset Management Coordinator

RE: Award of Tender 19-OF-07 – 2019 Storm Sewer Zoom Camera Inspection Project.

The Operations and Facilities department at The Town of Fort Frances plans to continue its initiative to provide up to date condition assessments on its infrastructure. With some of the Towns storm sewer infrastructure exceeding its useful life (age based determined) monies were allocated to investigate areas of concerns within the 2019 budget. Seven areas of interest were identified and included in a tender that was sent out on July 18th, 2019 looking for viable firms that offered Zoom Camera Inspection Services. On August 6, 2019 all submitted Tenders were opened publicly at the Town of Fort Frances Civic Centre where only one firm submitted a Tender.

The Tender was submitted by Infratech Services of Sudbury Ontario. Following receipt of the Tender I reviewed all documents within the package to ensure that the service Infratech was proposing to provide met the requirements of the tender. The results of my findings show that Infratech Services understand the requirements of the Tender specifications and have vast knowledge and experience in conducting zoom camera inspections of city storm sewers.

Infratech Services did not specify a schedule in the fax copy of the Tender received, however I have no concerns about having the work completed prior to November 1st as required in the tender. Infratech Services has provided a cost of \$16,697.04 including HST, to complete all work outlined in the tender. They provided a competitive rate with a great unit rate cost.

I recommend that the contract for the 2019 Zoom Camera Inspection of Storm Sewer be awarded to Infratech Services.

Respectfully Submitted



Adam Mitchell,

Asset Management Coordinator