



**FFHS Chem Free Grad  
Fort Frances High School  
c/o Brian Gustafson  
440 McIrvine Road  
Fort Frances, ON  
P9A 3T8**

**Phone: 807-274-7747**

**Fax: 807-274-5171**

**E-mail: [brian.gustafson@mail.rrdsb.com](mailto:brian.gustafson@mail.rrdsb.com)**



February 21, 2017

Fort Frances Mayor and Town Council  
320 Portage Avenue  
Fort Frances, ON  
P9A 3M5

Dear Mayor and Council:

It is my great pleasure to announce that planning is underway for the 2017 FFHS Chem Free Grad party. As with every year, there is a dedicated group of parents starting the work to provide the best possible Chem Free Grad party for the graduates of Fort Frances High School. This will help guarantee a safe, alcohol and substance free environment in which to celebrate their children's high school accomplishments. As a committee, we rely on the support and generous contributions of the Fort Frances community and surrounding area. We thank the Town of Fort Frances for being one of these outstanding contributors year after year.

This year's FFHS Chem Free Grad Party will take place of Thursday, June 22. We are requesting a donation from the Town of Fort Frances equivalent to the cost of the rental fees for the arena and auditorium minus HST, totalling \$954.48. If there are specifics required regarding the Chem Free Grad Party in order to process this request, please contact me by e-mail, phone, or mail using the information given above.

We thank you for your time and consideration in this matter.

Respectfully yours,

Brian Gustafson  
Staff Advisor – FFHS Chem Free Grad Committee