

**OPERATIONS AND FACILITIES DIVISION - PUBLIC WORKS AREA**  
**OPERATIONS STATISTICS**  
**August 2015**

**STAFFING**

The following table is a breakdown of lost man shifts during the month:

	<b>2014</b>	<b>2015</b>
WSIB	0.00	0.00
WI/LTD	21.00	0.00
SICK DAYS	9.44	9.75
COMPASSIONATE LEAVE	0.00	0.00
FLOATERS	0.00	1.00
VACATION	83.75	70.50
BANKED TIME USED	9.75	9.25
OFF	2.00	5.56
STATUTORY HOLIDAYS	26.00	27.00
<b>TOTAL</b>	<b>151.94</b>	<b>123.06</b>

**OVERTIME HOURS**

Equivalent Straight Time Hours:

	<b>2014</b>	<b>2015</b>	<b>2014</b>	<b>2015</b>
	<b>August</b>	<b>August</b>	<b>Year To</b>	<b>Year To</b>
			<b>Date</b>	<b>Date</b>
ADMINISTRATION	0.00	0.00	0.00	0.00
FLOODING	0.00	0.00	1162.25	294.75
BUILDING/YARDS	0.00	0.00	5.25	4.00
INTERDEPARTMENTAL	1.50	5.25	15.00	21.75
PRIVATE WORK	0.00	18.50	23.50	98.25
RECYCLE/GARBAGE	1.50	1.50	7.50	10.50
ROADS	7.00	20.25	615.50	267.50
SEWER COLLECTION	15.00	13.50	627.38	391.75
SIDEWALKS	0.00	4.50	48.75	23.25
STORES	0.00	0.00	39.00	24.00
VEHICLE & EQUIPMENT	6.00	0.00	85.00	27.00
WATER TREATMENT PLANT	16.25	67.75	236.13	390.75
WATER DISTRIBUTION	3.00	41.75	2695.25	355.75
WATER TOWER	0.00	0.00	0.75	8.00
<b>TOTAL</b>	<b>50.25</b>	<b>173.00</b>	<b>5561.25</b>	<b>1917.25</b>

# **TRANSPORTATION REPORT**

## **AUGUST 2015**

### **ROADS:**

#### **Storm Water Management – Urban:**

- Continued flushing storm sewer laterals and cleaning catch basin sumps with the high pressure/vacuum truck.

#### **Storm Water Management - Rural:**

- Removed beaver dams as required.

#### **Hard Top Maintenance:**

- Levelled utility cuts – twice weekly
- Pothole patching as required
- Street sweeping daily – Downtown area and Front Street done once weekly.
- Repaired curb and cutter in areas identified for repairs.

#### **Loose Top Maintenance:**

- Graded all loose top roads twice.
- Continued grading lanes as required.

#### **Roadside Maintenance:**

- Cut grass at deadends and CN crossings

#### **Winter Control:**

#### **Traffic Operations:**

- Repaired and replaced signs as required.
- Continued painting crosswalks, stop bars, and no parking areas.
- Start replacing signs that failed reflectivity testing.

#### **Regular Maintenance:**

- Garbage pickup - Tuesday and Friday - Downtown and Public Works Shop
- Assisted Engineering with locates and CCTV inspections.

## **Regular Maintenance (cont'd)**

- Assisted with tasks at Civic Centre as required.
- Maintenance checks at the Civic Centre as required
- Repaired deficiencies found in Routine Road Patrols

## **Buildings and Grounds:**

- Cleaned Shop as required
- Cleaned vehicles and equipment as required.
- Cut grass at Public Works building and yards as required.
- Put up fencing and did some landscaping at Sand/Salt Shed.

## **Private Work:**

- Installed culvert for a private crossing at 303 Sixth Street West.
- Installed culvert for a private crossing at 1154 Walker Avenue.

## **Sidewalks – Winter:**

## **Sidewalks – Summer:**

- Swept sidewalk and bike path along waterfront twice.
- Repaired sidewalk in areas identified for repairs.
- Installed six(6) handi-cap access sidewalks in the west end area.

## **Vehicles and Equipment:**

- Preventive Maintenance - pre-trip inspections 5:30 -7:30 a.m. Monday to Friday
- Regular scheduled maintenance of all vehicles and equipment
- Maintenance and repairs, Fire Department, Water Treatment Plant, Memorial Sportsplex, Day Care, Handi-Van and Civic Centre vehicles as required.

## **Public Relations:**

## **Sewer and Water:**

- Provided labour and equipment for Water Distribution and Sewer Collection repairs and maintenance.
- Handed out “Water Turn Off Advisories”, “Drinking Water Advisories” and “Lifting of Drinking Water Advisories” when required
- Issued “Delinquent Account Notices” and turned off water for non-compliance as required.

## **Sewer and Water (cont'd)**

- Vacuum excavate for some curb stop repairs.

## **Interdepartmental:**

- Installed concrete pads for exercise equipment on waterfront.
- Hauled away excavated material from Animal Shelter to snow dump.

## **Recycling:**

- Emptied glass recycling bin as required
- Pushed up piles in recycling building as required
- Loaded recycling trailer two (2) times.
- Emptied bins from “drop off” centre as required
- Cleaned up recycling yard as required.
- New compaction bins were installed.

## **Training:**

## **Health & Safety:**

- A workplace inspection was done at the Public Works building on August 19<sup>th</sup> .

Milt Strachan,  
Superintendent of Transportation