



Date: October 13th, 2016

Report To: Mayor and Council

From: Frank Sheppard, Fire Chief/ CEMC

Re: 2016 Utility Vehicle Tender

Enclosed in this report is an outline of the recommendation of the Fire Chief related to the purchase of a new utility truck to replace Fort Frances, Unit 11-6. The low bid was received from Dryden GM and was in whole dollars identified at \$31,350.67 before taxes. After tax cost was identified at \$35,407.15. The next lowest bid was from MacDonald Motors and was slightly higher at \$31,500.00 before taxes and \$35,595.00 after taxes. Bids following these two were West End Motors at \$32,000.00 before taxes and \$36,160.50 after taxes, and Sunset Country Ford at \$35,457.00 before taxes and \$40,066.41 after taxes.

All parties were able to meet or exceed all of the criteria identified in the tender specification. There are no failure points that are critical to the operation of the vehicles, and there is a before tax price difference of \$150.00 between the low bid and the second bid. The lowest price vehicle is identical to the second bid and either vehicle has the ability to meet our needs related to response. The capital budget for the line item is \$32,000.00, and after calculating tax rebates the low bid is slightly under budget and the second bid is slightly over budget. The difference from the budget line for both of these vehicles is negligible.

Based on the Administration and Finance Committee recommendation and this report identifying the successful bidder, I will ask that Council approve this report to award the tender to Dryden GM in the amount of \$35,407.15.

Respectfully submitted

A handwritten signature in black ink, appearing to be 'F. Sheppard', with a stylized, cursive script.

Frank Sheppard BSc MS MB
Fire Chief/CEMC
Fort Frances Fire Rescue

<p>Council approval of this report will authorize the purchase of a rescue vehicle from Dryden GM in accordance with the tender process, and the recommendation of the Administration and Finance Committee.</p>
