

## TOWN OF FORT FRANCES

### MINUTES

SESSION NO. #19

January 6, 2020

The meeting of Planning & Development Executive Committee of the Town of Fort Frances was held in the Civic Centre - Committee Room on January 6, 2020 from 8:30 a.m. to 8:50 a.m.

PRESENT: J. McTaggart - Chairperson, W. Brunetta - Councillor, D. Judson - Councillor, Mayor J. Caul (ex-officio)

ALSO PRESENT: D. Brown, CAO, C. Vangel, CBO/Planner, P. Briere, Committee Secretary, T. Rob, Manager O&F, L. Slomke, Clerk.

**1. Call to Order - 0830am**

Session #19

**2. Disclosure of pecuniary interest and the general nature thereof**

None.

**3. Approval of Previous Committee Minutes**

3.1 Approval of Previous Meeting Minutes.

- Approved as presented.

**4. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**

Site Plan Control Agreements Questions.

**5. In-Camera**

None.

**6. Items Referred from Council**

None.

**7. New Business**

7.1 Deeming By-Law Application - 604 Church Street & 406 Crowe Avenue.

- An overview of the report was provided by Administration and a discussion was had on the item. The Planning & Development Executive Committee is recommending to approve the report as presented.

7.2 Establish Lot Prices for Erin Crescent.

- An overview of the report was provided by Administration and a discussion on the was item was had. The Committee reviewed the breakdown of the costs and a copy of the site plan drawing. The Planning & Development Executive Committee is recommending that Council not provide a contribution at this time and sell the lots for full cost recovery. A map and cost breakdown will be provided to Council for information.

7.3 First Draft 2020 Operating Budget - Planning & Development Division.

- An overview of the budget document was provided by Administration. A final copy was distributed to all members. A discussion was had on the line items that were directly affected this year. A request to look into one line items was brought forward and Administration will provide this info.

**8. Outstanding Items**

8.1 Plastic Bag Ban By-Law.

- An overview of the report was provided by Administration. A discussion was had on

the item. The Planning & Development Executive Committee is recommending that Operations & Facilities Executive Committee to support the resolution that was provided from the City of Woodstock and that the proposed by-law be implemented and a timeline for implementation be considered. Recommendations for a timeline would be 1 year by-law implementation and 2 year penalty implementation.

**9. Information**  
None.

**10. Non-agenda Items**

- 10.1 Site Plan Control Agreement Questions.
- Clarification on site plan control timeline and costs were brought forward by the Committee. A discussion was had on the item and Administration provided answers to the process and how site plan control legislation works. The Committee asked if a report/presentation could be brought forward to Council to provide more clarity on the process and tutorial.

**11. Adjourn / Next Meeting Date - 1002am**  
Monday February 3rd, 2020.

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Executive Committee Chair

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Secretary, Planning & Development Executive Committee