


**TOWN OF FORT FRANCES - SCHEDULE "B"
TRAVEL EXPENSE STATEMENT**

1.	Attendee	Andrew Hallikas							
2.	Conference/Seminar Attended	AMO							
	Location (Facility and City)	Ottawa							
	Dates	Aug 18-21, 2019							
3.		Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Total
	Accommodation								
	Transportation								
	Breakfast								
	Lunch	17.00			25.00				42.00
	Dinner	45.00	45.00	45.00	35.00				170.00
	Per Diem								
	Other								
4.	Prepaid Expenses	Registration		Air Travel		Other		Total	
5.	Town Used Vehicle	Yes	No	Reason					Total
	Mileage Claimed	KM x CRA rate =							
6.	Approved					Total Expenses \$212.00			
						Advance Received			
						Balance Claimed			
						Balance Refunded			

The agenda must be attached to process payment

In claiming the above amounts, I certify that the expenses have been incurred on behalf of the Town, that the means of transportation were the most economical, with due regard to convenience, and that the expenditures were made in the exercise of my duties. NB – a valid and detailed receipt must accompany hotel Visa slips.

Sept 3rd, 2019
Date


Employee Signature

Date

Supervisor Signature

Date

Division Manager Signature

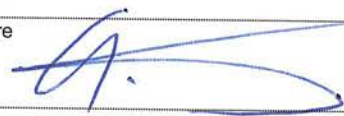
Date	Treasurer	A / P	Cashier

TOWN OF FORT FRANCES - SCHEDULE "F"
TRAVEL STATEMENT – MAYOR / COUNCIL HONORARIUM

Attendee	Andrew Hallikas
Conference / Seminar Attended	AMO
Location	Ottawa
Dates	Aug 18-21, 2019

Details of Per Diem

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date	Aug 19	Aug 20	Aug 21				Aug 18	
Amount	160. ⁰⁰	160. ⁰⁰	160. ⁰⁰				160. ⁰⁰	640. ⁰⁰

Name (Please Print) Andrew Hallikas	Signature 
Approved	Date

To be submitted to Payroll for processing when approved by Council

Kathy Lawson

From: AMO Events <Events@amo.on.ca>
Sent: Tuesday, June 11, 2019 6:08 AM
To: Andrew Hallikas
Cc: AMO Events
Subject: Your registration details for 2019 AMO AGM & Annual Conference



Association of Municipalities of Ontario
200 University Ave., Suite 801, Toronto, Ontario M5H 3C6

Meeting Confirmation

Andrew Hallikas
Councillor
Town of Fort Frances
320 Portage Avenue Fort Frances, ON P9A 3P9

You have been registered for **2019 AMO AGM & Annual Conference**
8/18/2019 through 8/21/2019
Hosted By the City of Ottawa
Ottawa

Coordinators:

Registration inquiries: Anita Surujdeo - asurujdeo@amo.on.ca | 416-971-9856 x344
All other conference inquiries: Poonam Ruparelia - PRuparelia@amo.on.ca | 416-971-9856 x330

You are registered for the following:

Function	Quantity	Unit Price
Tuesday Lunch	1.00	\$0.00
Regular - Package B	1.00	\$805.00
Northern Caucus Lunch	1.00	\$0.00

Subtotal	\$805.00
Tax	\$104.65
Total	\$909.65
Payments	\$909.65
Balance	\$0.00

Total HST: \$104.65
HST Remittance Number: 106732944RT0001

All cancellations must be submitted in writing to the Association of Municipalities of Ontario via e-mail at

NOVOTEL

OTTAWA

Novotel Ottawa
33 Nicholas Street
Ottawa, ON K1N 9M7

Telephone: (613) 230-3033
Fax: (613) 760-4766
novotelottawa@novotelottawa.com

HST/TVH # R139252514

Andrew Hallikas

Canada

Room No. : 733
Arrival : 08-18-19
Departure : 08-21-19
Page No. : 1 of 1
Folio No. : 298877
Conf. No. : 491119
Cashier No. : 82

INFORMATION INVOICE

Membership No. :
A/R Number :
Group Code : AMOANNUALGENER_002
Company Name : Ass'n of Municipalities of Onta
Voucher No. : 32LL2CDG
Reference No. :

08-21-19

Date	Description	Charges	Payments
08-18-19	Deposit Transfer at C/I		616.98
08-18-19	Accommodation	175.00	
08-18-19	Municipal Accomodation Tax	7.00	
08-18-19	HST	23.66	
08-19-19	Accommodation	175.00	
08-19-19	Municipal Accomodation Tax	7.00	
08-19-19	HST	23.66	
08-20-19	Accommodation	175.00	
08-20-19	Municipal Accomodation Tax	7.00	
08-20-19	HST	23.66	
Total		616.98	616.98
Balance			0.00

Thank you for staying at the Novotel Ottawa, we hope to welcome you again. Best price guaranteed by booking at www.novotelottawa.com

Kathy Lawson

From: INTERNATIONAL TRAVEL <PHERR@SHAW.CA>
Sent: Tuesday, August 6, 2019 2:38 PM
To: Kathy Lawson
Subject: eInvoice, August 18 for MR DOUGLAS BROWN

INTERNATIONAL TRAVEL
807-274-9895
PHERR@SHAW.CA

eInvoice

Add to Calendar

Itinerary & Documents

Sales Person: PH Invoice Issue Date: 06 Aug 2019
Invoice Number: 0054016 Record Locator: BOOZKE



WESTJET WS 574

Sunday, 18 August

From: WINNIPEG MB, CANADA
2:45pm

To: OTTAWA ON, CANADA
6:11pm

Class: Y
Meal: Food for Purchase
Type: BOEING 737-700 JET

Duration: 2hr(s) 26min(s)
Stop(s): Non Stop

BROWN/DOUGLAS MR
Seat(s): 10C
HALLIKAS/ANDREW MR
Seat(s): 11D

CAUL/JUNE MS
Seat(s): 10D



WESTJET WS 575

Wednesday, 21 August

From: OTTAWA ON, CANADA
4:00pm

To: WINNIPEG MB, CANADA
5:44pm

Class: Y
Meal: Food for Purchase
Type: BOEING 737-700 JET

Duration: 2hr(s) 44min(s)
Stop(s): Non Stop

BROWN/DOUGLAS MR
Seat(s): 13C

CAUL/JUNE MS
Seat(s): 11D

HALLIKAS/ANDREW MR
Seat(s): 11C



OTHERS

Wednesday, 21 August 2019

WINNIPEG MB

WEST JET REFERENCE ZIHKGN/SI-NON REFUNDABLE/SI-CHANGE FEES APPLY/SI-
ONE PIECE OF LUGGAGE INCLUDED IN FARE

Serv Chgs 012

CAD 50.00

V.A.T./G.S.T./H.S.T.

CAD 6.50

Ticket Information

Ticket	WS 5078957866	Passenger:	BROWN DOUGLAS MR		
Number:				CAD	745.25
				V.A.T./G.S.T./H.S.T. CAD	39.10
Ticket	WS 5078957867	Passenger:	CAUL JUNE MS		
Number:				CAD	745.25
				V.A.T./G.S.T./H.S.T. CAD	39.10
Ticket	WS 5078957868	Passenger:	HALLIKAS ANDREW		
Number:			MR	CAD	745.25
				V.A.T./G.S.T./H.S.T. CAD	39.10
SubTotal:				CAD	2285.75
Total V.A.T./G.S.T./H.S.T.:				CAD	123.80

TOTAL AMOUNT DUE:				CAD	2409.55

If you no longer wish to receive these emails please contact: PHERR@SHAW.CA.