

**TO:** Mayor Avis & Members of Council  
**FROM:** Laurie Witherspoon, Treasurer  
**DATE:** August 26, 2015  
**SUBJECT:** Councillor Ken Perry – AMO Conference Travel & Per Diem Claims

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## **BACKGROUND**

Attached is a copy of the Travel Statement – Mayor/Council Honorarium per diem in the amount of \$750.00 and Schedule “B” Travel Expenses of \$1,484.92 to attend the AMO Conference held in Niagara Falls, Ontario from August 16 – 19, 2015 as submitted by Councillor Ken Perry.

### Conference Expenses

1.	Meals	\$360.00
2.	Ground Transportation (Shuttle Equivalent to Niagara Falls/Hotel Shuttle)	136.33
3.	Hotel Accommodations	223.74
4.	Gas - Own Vehicle (Thunder Bay Return)	85.00
5.	Airport Parking	48.00
6.	Airfare (Short Notice Equivalent)	<u>631.85</u>
	Sub-total	\$1,484.92
7.	Per Diem (5 days)	<u>750.00</u>
	Total Per Diem & Travel Claims	<u>\$2,234.92</u>

The registration fee of \$729.98 and hotel accommodations of \$911.37 were paid by the Town resulting in the total cost of \$3,876.27 to attend the AMO Conference as authorised by Council.

## **RECOMMENDATION**

Administration recommends approval of the Travel Statement – Mayor/Council Honorarium per diem and Travel Expense claim in the total amount of \$2,234.92 as submitted by Councillor Ken Perry for his attendance at the AMO Conference held in Niagara Falls, Ontario.

Council Approval of this Report Will Agree to the Administration recommendation to approve the Travel Statement – Mayor/Council Honorarium per diem and Travel Expense claim in the total amount of \$2,234.92 as submitted by Councillor Ken Perry for his attendance at the AMO Conference held in Niagara Falls, Ontario.