

TOWN OF FORT FRANCES

Administration and Finance Executive Committee

Minutes of Meeting No. 12

Thursday, July 4, 2013

A meeting of the Administration and Finance Executive Committee was held in the Committee Room – Civic Centre on Thursday, July 4, 2013 at 8:00 a.m.

PRESENT: Councillor Ken Perry, Councillor Andrew Hallikas, Councillor Paul Ryan and Mayor Roy Avis

ALSO PRESENT: Mark McCaig, CAO and Laurie Witherspoon, Treasurer

REGRETS: None

Called to order 8:06 a.m.

1. Non – Agenda:

6. i) Councillor Rick Wiedenhoeft July 1st Reception Expenses

2. Disclosure of pecuniary interest and the general nature thereof: Councillor Andrew Hallikas declared a conflict of interest with regard to his NOMA Board Meeting per diem.

3. Andrew Hallikas – Paul Ryan: That the minutes from the previous meeting held on June 18, 2013 be approved as circulated.

CARRIED.

4. Laurie Witherspoon:

i) M. McCaig, CAO Entertainment Expense Reimbursement – the Committee recommended approval of the June 20 & 21, 2013 travel claim submitted by Mark McCaig, CAO in the amount of \$36.00 to attend the Human Rights Tribunal Mediation held in Thunder Bay.

ii) A. Hallikas NOMA Board Meeting Per Diem - the Committee recommended approval of the per claim for Councillor Andrew Hallikas for \$150.00 for attending the NOMA Board Meeting held in Thunder Bay on June 19, 2013.

iii) Requests for Reconsideration – Minutes of Settlement 2013 Tax Year – the Committee recommended to receive the Minutes of Settlement for properties located at 518 Fourth Street W., 801 Cornwall Ave, 639 Second Street E., 1250 Cornwall Ave. N., 1227 Idylwild Drive, 127 First Street E., 314 – 316 Scott Street, Parcel 17378 Fourth St. W., 146 Third Street W., 216 Fifth Street W., 220 Fifth Street W., 353 Scott Street, 1059 Williams Ave., and Scott Street in Fort Frances for the 2013 taxation year.

- iv) M. McCaig, CAO Travel Expense Claim – the Committee recommended approval of the purchase card expenses in the amount of \$71.50 for Mark McCaig, CAO for a Human Rights Tribunal meeting held on June 21, 2013 in Thunder Bay.


5. Outstanding Items:

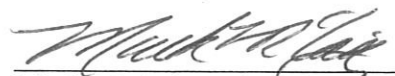
- i) Old Shambles Road – CAO/Solicitor
- ii) Couchiching Sewer and Water Agreement Signage
- iii) Indigent Burial Policy – G. Treflin, Clerk

6. Non-Agenda Items:

- i) Councillor Rick Wiedenhoeft July 1st Reception Expenses – the Committee recommended approval of the July 1, 2013 reception expenses in the amount of \$316.36 as submitted by Councillor Rick Wiedenhoeft.

7. Next meeting date: July 16, 2013 at 12:00 Noon


Ken Parry, Chair


Mark McCaig, Administrator