

September 7, 2016

Travis Rob – Interim Chief Building Official / Municipal Planner
Town of Fort Frances
Fort Frances, Ontario

Re: RBC Fort Frances
343 Scott Street Fort Frances, ON.
Encroachment agreement

Dear Travis,

Please find enclosed a letter from the Owner of the property as required for application for encroachment agreement.

Also attached is a Cad file of proposed ramp encroachment into municipal property, as support document.

We would like to have this application put onto next council meeting's agenda.

Please let me know if there are any further information you need to proceed further.

Should you have any questions in this regard, please feel free to contact the undersigned.

Sincerely,



Don Lee-Contract Administrator, DIALOG

c/c Dave Robson-JLL

Armstrong Investment Co. II

P.O. Box 818 FORT FRANCES, ON P9A 3N1

Phone: 807-274-3294 Fax: 807-274-8469

Tuesday September 6, 2016

"Mayor and Members of Council"

The Town of Fort Frances
320 Portage Avenue
Fort Frances, ON P9A 3P9

Royal Bank of Canada wishes to modify their exterior accessibility ramp to provide improved access for their clients at their location at 343 Scott Street.

Modifications as detailed in their drawing SK-01 Partial Ground Floor Plan, revision dated August 22, 2016 includes both lengthening and widening the existing ramp. This work requires an encroachment onto Town property by approximately 4'-6" x 7'-6".

By submittal of this letter Royal Bank wishes to be placed on Council's agenda for an encroachment agreement.

Future correspondence on this matter can be directed to Royal Bank of Canada's agent JLL, to the attention of Dave Robson, Senior Project Manager 647-231-8374, and to Don Lee, Dialog Royal Bank's prime consultant 647-438-4217.

Please let me know if you have any questions. Thank you.

Regards:

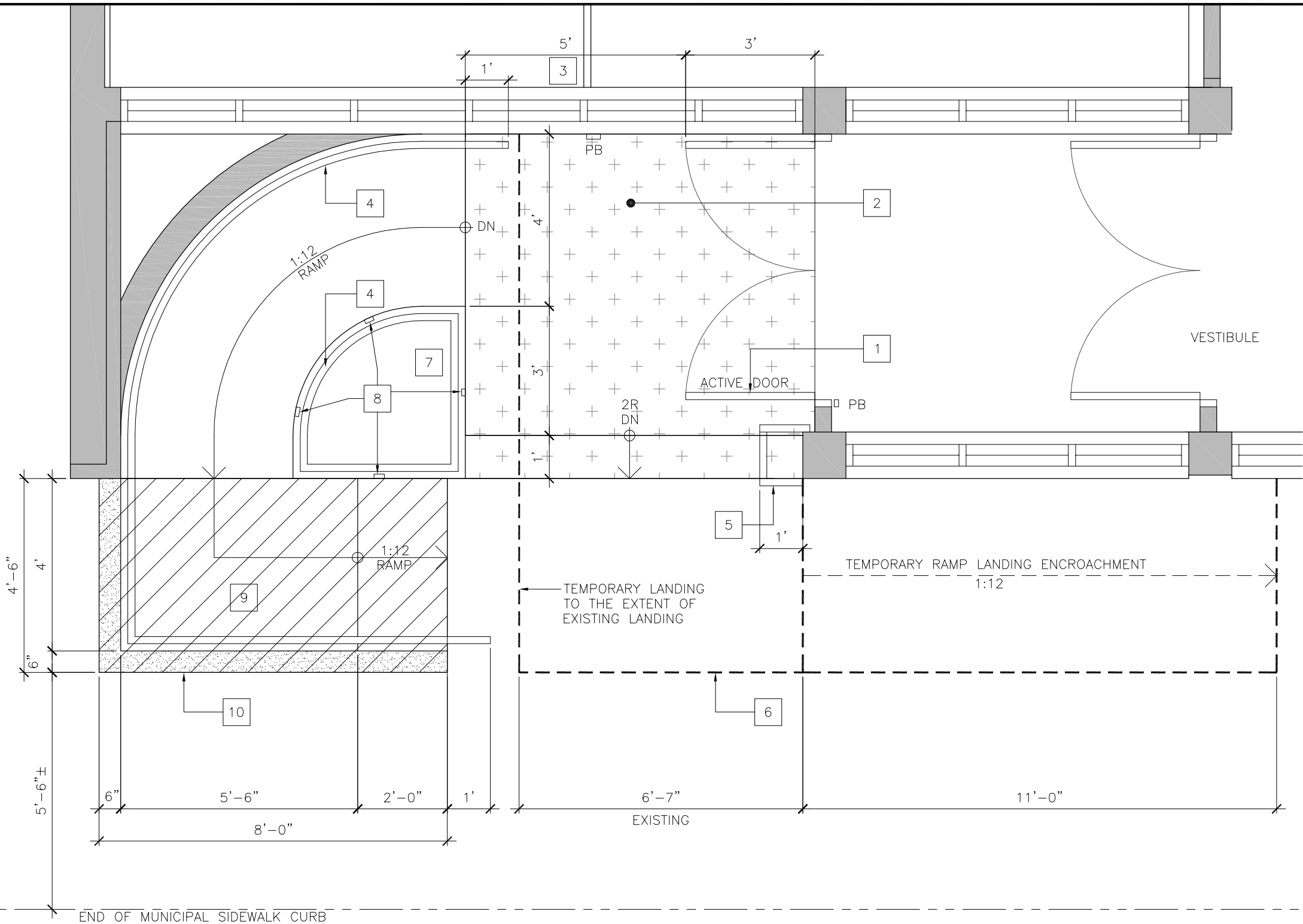
A handwritten signature in black ink, appearing to read 'Larry Armstrong', with a large, stylized flourish extending from the end of the signature.

Larry Armstrong
Armstrong Inv. Co. II



KEY NOTES

- EXISTING DOOR AND FRAME TO REMAIN
- HATCHED AREA TO BE RAISED 1 1/2" TO OVERCOME LEVEL DIFFERENCE BETWEEN VESTIBULE AND CONCRETE LANDING. STEPS TO BE RAISED TO 6 1/4" FROM CURRENT 5 1/2" RISES.
- NEW RAISED LANDING TO BE EXTENDED TO 5'-0" BEYOND THE EDGE OF ENTRANCE DOOR.
- NEW STAINLESS STEEL HANDRAIL TO MEET OBC REQUIREMENTS
- NEW S/S HANDRAIL AT ACTIVE DOOR.
- BROKEN LINES INDICATE TEMPORARY RAMP CONSTRUCTED FOR DURATION OF RAMP MODIFICATION. ALL DETAILS TO MEET OBC REQUIREMENTS.
- NEW RAISED CONCRETE PLATFORM 12" ABOVE TOP LANDING TO RECEIVE NEW HANDRAILS AND RECESSED NIGHT LIGHTS.
- NEW NIGHT LIGHTS FOR RAMP AND STAIR RECESSED INTO CONCRETE PLATFORM.
- NEW RAISED LANDING AND RAMP ENCROACHMENT INTO MUNICIPAL SIDEWALK. AREA OF ENCROACHMENT (36.4 SF)
- 6" CONCRETE CURB.



1 PARTIAL GROUND FLOOR PLAN - MAN ENTRANCE EXTERIOR RAMP
SK-01 SCALE: 3/8" = 1'-0"