

OPERATIONS AND FACILITIES DIVISION - PUBLIC WORKS AREA
OPERATIONS STATISTICS
September 2013

STAFFING

The following table is a breakdown of lost man shifts during the month:



	2012	2013
WSIB	0.00	0.00
WI/LTD	0.00	0.00
SICK DAYS	9.44	14.38
COMPASSIONATE LEAVE	0.00	0.00
FLOATERS	5.00	0.00
VACATION	61.00	44.50
BANKED TIME USED	4.56	17.50
OFF	0.25	0.50
STATUTORY HOLIDAYS	27.00	23.00
TOTAL	107.25	99.88

OVERTIME HOURS

Equivalent Straight Time Hours:

	2012	2013	2012	2013
	Sept	Sept	Year To	Year To
			Date	Date
ADMINISTRATION	0.00	0.00	0.00	0.00
CAPITAL	0.00	0.00	0.00	0.00
ENGINEERING	0.00	0.00	9.75	0.00
INTERDEPARTMENTAL	0.00	1.50	45.00	41.00
PRIVATE WORK	107.75	10.00	450.50	50.50
RECYCLE/GARBAGE	18.00	20.00	51.50	20.75
ROADS	108.00	0.00	778.75	653.00
SEWER COLLECTION	28.25	26.75	278.25	590.00
SIDEWALKS	141.75	2.25	467.50	51.75
STORES	0.00	0.00	33.00	9.00
VEHICLE & EQUIPMENT	66.00	0.00	317.00	180.75
WATER TREATMENT PLANT	20.88	41.00	237.63	172.75
WATER DISTRIBUTION	133.00	15.50	485.50	298.00
WATER TOWER	0.00	0.00	6.00	8.00
TOTAL	623.63	117.00	3160.38	2075.50

TRANSPORTATION REPORT

August 2013

ROADS:

Storm Water Management – Water:

- Continued flushing storm sewer laterals and cleaning catchbasin sumps

Storm Water Management - Rural:

- Dug out beaver dams on Balsam Street and behind Caul's field
- Replaced large storm sewer lateral crossing McIrvine Road at Balsam Street

Hard Top Maintenance:

- Levelled utility cuts – twice weekly
- Pothole patching as required
- Street sweeping daily – Downtown area and Front Street done once weekly
- Replaced curb and gutter in several areas identified for repairs

Loose Top Maintenance:

- Graded all loose top roads twice
- Graded lanes as required

Roadside Maintenance:

- Levelled piles at snow dump on McIrvine Road
- Cut grass at deadends and CN crossings
- Trimmed trees along Town boulevards where required
- Cleaned up debris from branches blown down at 902 Fourth Street East
- Cleaned debris from underpass weekly

Winter Control:

Traffic Operations:

- Repaired and replaced signs as required
- Continued replacing signs that failed reflectivity testing
- Removed some no parking signs on Fourth Street West at By-laws request
- Removed temporary stop signs from detour for construction at Mowat Avenue and First Street East
- Installed parking area signs at St. Francis School

Regular Maintenance:

- Garbage pickup - Tuesday and Friday - Downtown and Public Works Shop
- Assisted Engineering with locates and CCTV inspections.
- Assisted with tasks at Civic Centre as required.
- Maintenance checks at the Civic Centre as required
- Repaired deficiencies found in Routine Road Patrols

Buildings and Grounds:

- Cleaned Shop as required
- Cleaned vehicles and equipment as required
- Cut grass in Public Works yards
- Stock piled Granular "A" material on September 26th

Private Work:**Private Crossings:**

- Installed private crossing at 301 Kirsti Place
- Installed private crossing at 1253 Idylwild Drive (culvert extension)
- Installed private crossing at 309 Armit Avenue.

Sidewalks – Winter:**Sidewalks – Summer:**

- Swept sidewalk and bike path along waterfront twice
- Replaced sidewalk in areas identified for repairs

Vehicles and Equipment:

- Preventive Maintenance - pre-trip inspections 5:30 -7:30 a.m. Monday to Friday
- Regular scheduled maintenance of all vehicles and equipment

- Maintenance and repairs, Fire Department, Water Treatment Plant, Memorial Sportsplex, Day Care, Handi-Van and Civic Centre vehicles as required.

Public Relations:

- Delivered 12 barricades to Point Park dock area for Biathlon on September 6th and picked them up on September 9th
- Installed a Memorial Bench at the 400 block of Front Street

Sewer and Water:

- Provided labour and equipment for Water Distribution and Sewer Collection repairs and maintenance.
- Handed out "Water Turn Off Advisories", "Drinking Water Advisories" and "Lifting of Drinking Water Advisories" when required
- Issued "Delinquent Account Notices" and turned off water for non-compliance as required.

Interdepartmental:

- Vacuumed excavate for FFPC to install a new pole at Pither's Point Park by Parks Garage
- Blew out lines for sprinkler system at the Civic Centre on September 24th
- Hauled fill from McIrvine Road snow dump to be used as fill to bring up to grade at Huffman School properties
- Supplied 2 workers for traffic control at the overpass so FFPC could change street light bulbs on September 30th
- Dale Gill provided coverage for vacation at the Airport from September 13th to September 15th

Recycling:

- Emptied glass recycling bin as required
- Pushed up piles in recycling building as required
- Loaded recycling trailer two (2) times
- Emptied bins from "drop off center" as required

Training:

- Dan Mattson, Rich Walton, Dave Martin, Darren McCormick, Chad Hanson and Jack Fiset attended classroom training for the backhoe at the library on September 30th

Health & Safety:

- A workplace inspection was done at the Water Tower on September 19th
- A workplace inspection was done at the Public Works Building on September 25th
- A Tailgate Meeting was held in the Public Works garage on September 26th

A handwritten signature in blue ink, appearing to read "Milt Strachan", with a long horizontal flourish extending to the right.

Milt Strachan,
Superintendent of Transportation