

**OPERATIONS AND FACILITIES DIVISION - PUBLIC WORKS AREA**  
**OPERATIONS STATISTICS**  
**November 2016**

**STAFFING**

The following table is a breakdown of lost man shifts during the month:

	2015	2016
WSIB	0.00	0.00
WI/LTD	0.00	17.00
SICK DAYS	14.94	14.44
COMPASSIONATE LEAVE	1.00	0.00
FLOATERS	2.00	1.00
VACATION	82.25	20.25
BANKED TIME USED	11.66	15.44
OFF	0.00	2.25
STATUTORY HOLIDAYS	25.00	23.00
<b>TOTAL</b>	<b>136.85</b>	<b>93.38</b>

**OVERTIME HOURS**

Equivalent Straight Time Hours:

	2015	2016	2015	2016
	Nov	Nov	Year To	Year To
			Date	Date
ADMINISTRATION	0.00	0.00	0.00	142.50
TRAVEL	0.00	0.00	0.00	2.50
ENGINEERING	0.00	0.00	4.00	8.00
INTERDEPARTMENTAL	8.00	0.00	30.25	14.75
PRIVATE WORK	0.00	0.00	22.50	30.50
RECYCLE/GARBAGE	0.00	0.00	12.50	31.75
ROADS	19.75	50.00	370.25	364.75
SEWER COLLECTION	44.00	32.00	452.00	396.50
SIDEWALKS	0.00	0.00	18.75	3.00
STORES	0.00	0.75	24.00	30.75
VEHICLE & EQUIPMENT	0.00	0.00	27.00	4.00
WATER TREATMENT PLANT	35.50	34.25	380.00	354.00
WATER DISTRIBUTION	0.00	7.50	494.00	593.50
WATER TOWER	0.00	0.00	4.00	0.00
<b>TOTAL</b>	<b>107.25</b>	<b>124.50</b>	<b>1839.25</b>	<b>1976.50</b>

# **TRANSPORTATION REPORT**

**November 2016**

## **ROADS:**

### **Storm Water Management – Urban:**

### **Storm Water Management - Rural:**

- Brush cutting along ditches with the Hyundai
- Brush cutting along ditches with trackless tractor
- Removed beaver dams as required

### **Hard Top Maintenance:**

- Levelled utility cuts – twice weekly
- Pothole patching as required
- Street sweeping daily – downtown area and Front Street done once weekly

### **Loose Top Maintenance:**

- Graded all loose top roads twice
- Graded lanes as required

### **Roadside Maintenance:**

- Trimmed trees in laneways
- FFPC cut several problem trees and public works crew cleaned up and hauled them to the landfill site – November 8, 9, 10, 14 15, 16 and 17.
- Trimmed trees along sidewalks

### **Winter Control:**

- Two (2) events – November 18<sup>th</sup> and 22<sup>nd</sup>
- Plowed all roads, lanes and parking lots
- Sand/salted roads as required

### **Traffic Operations:**

- Repaired and replaced signs as required.
- Replaced signs that failed reflectivity testing
- Changed parking signs along Williams Avenue back to calendar parking after

construction on Colonization Road East.

### **Regular Maintenance:**

- Garbage pickup - Tuesday and Friday - Downtown and Public Works Shop
- Assisted Engineering with locates and CCTV inspections.
- Assisted with tasks at Civic Centre as required.
- Maintenance checks at the Civic Centre as required
- Repaired deficiencies found in Routine Road Patrols

### **Buildings and Grounds:**

- Cleaned Shop as required
- Cleaned vehicles and equipment as required.
- Set up cover building in North Yard
- Stockpiled Granular "A" on November 7 and 8.
- Put in anchors for cover building

### **Private Work:**

### **Sidewalks – Winter:**

- Removed snow from Civic Centre sidewalks and applied ice melt as required.
- Cleaned snow from the underpass sidewalk and downtown corners and applied ice melt or sand/salt as required.
- Plowed snow from all sidewalks as required.

### **Sidewalks – Summer:**

- Swept sidewalks and bike path along waterfront twice.

### **Vehicles and Equipment:**

- Preventive Maintenance - pre-trip inspections 5:30 -7:30 a.m. Monday to Friday
- Regular scheduled maintenance of all vehicles and equipment
- Maintenance and repairs, Fire Department, Water Treatment Plant, Memorial Sportsplex, Day Care, Handi-Van and Civic Centre vehicles as required.

### **Public Relations:**

- Delivered barricades for Christmas parade on November 25<sup>th</sup>.
- Picked up barricades from Christmas parade on November 28<sup>th</sup>.

**Sewer and Water:**

- Provided labour and equipment for Water Distribution and Sewer Collection repairs and maintenance.
- Handed out “Water Turn Off Advisories”, “Drinking Water Advisories” and “Lifting of Drinking Water Advisories” when required
- Issued “Delinquent Account Notices” and turned off water for non-compliance as required.
- Flushed sanitary sewer mains.

**Interdepartmental:**

- Winterized Sorting Gap Marina
- Darwin Woods and Linda Carmody (Training) reading Hydro Meters November 7 and 8 and again on November 28 and 29.
- Cathy Westover supplied coverage for vacation at the Airport on December 16 and 17 and again on December 22 and 23.

**Recycling:**

- Emptied glass recycling bin as required
- Pushed up piles in recycling building as required
- Loaded commercial recycling bins as required

**Training:**

- Cathy Westover received training on the Sand Truck and Plow Truck on November 18<sup>th</sup>.
- Eric Onichuck received training on the Sand Truck and Plow Truck on November 18 and on the Plow Truck again on November 25<sup>th</sup>.

**Health & Safety:**

Milt Strachan,  
Superintendent of Transportation