

October 31th, 2019

Report To: Mayor & Council

From: Doug Brown, CAO

SUBJECT: 2020 Planning & Development Dept. User Fees & Charges

Please find attached spreadsheet No. 1 outlining the proposed 2020 user fees and charges for the Planning & Development Dept. The 2019 rates were increased by 1.7 % across the board with a few exceptions.

The exceptions are as follows and are shown highlighted in “yellow” on the spreadsheet;

1. **General Building Permit Fees** –Same as in 2019 as a result of being the highest among the larger communities in Northwestern Ontario. See attached spreadsheet No. 2 outlining general building permit fees from surrounding communities.
2. **Animal Control Impound Fee** –As in 2019 as a result of the Enforcement Officers requiring exact change to deal with customers at the animal shelter. Rounding to nearest half dollar.
3. **Planning Fees** – some fees the same as in 2019 as a result of being the highest among the larger communities in Northwestern Ontario. See attached spreadsheet No. 2 outlining planning and zoning by-law fees from surrounding communities.

There is one new fee added to 2019 which is highlighted in “Red”

Section 2.10.5 – Annual Sign Fee (signs on Town property) set at \$ 150.00 in May of 2019 goes to \$ 152.55 in 2020.

The forecasted increase in revenue is as follows for the Planning & Development Dept.;

Area	1.7% & adjustments
Building	\$ 36.73
Planning	\$ 184.56
Animal control	\$ 20.08
Parking/Enforcement	\$ 3.76
Total	\$ 245.13

The Planning & Development Executive Committee recommends the following:

- 1) That Council endorses the 2020 proposed user fees and charges for the Planning & Development Division, in principle with an increase of 1.7 % with the exception of those highlighted fees as outlined on the attached spreadsheets and further recommends that an authorizing by-law be prepared prior to January 1st, 2020.

Respectfully submitted,

A handwritten signature in black ink that reads "Doug Brown". The script is cursive and fluid.

Doug Brown, P. Eng.
CAO

Council approval of this report will ensure the following:

- 1) That Council endorses the 2020 proposed user fees and charges for the Planning & Development Dept. in principle with an increase of 1.7% with a few exceptions as outlined on the attached spreadsheets and that a by-law be prepared prior to January 1st, 2020.