

Doug Anderson - Co-Chair Betty's	P	Chamber of Commerce Representative Annely Armstrong	A
Ted Debenetti A Buck or Two	A	RRFDC – Geoff Gillon	P
Jenny Greenhalgh		John Albanese – Town Councilor Town of Fort Frances	P
Richard Boileau – Chair McTaggarts	P	Shelley Wepruk Secretary	P
Marie Therese Metke Pharmsave	P		
Pat Gartshore Gartsh's	P		
Jennifer Horton Curvy Chicks	P		



Guests: Blair Anderson and Scott Turvey

## 1.Call to Order , Call for Conflict of Interest, Call for Agenda Additions

Richard Boileau opened the meeting. The meeting to was called to order at 8:00 a.m. The Agenda and minutes were circulated to the members for review. Members were asked for any agenda additions or conflicts of interest, none were noted.

## 2. Approval of Minutes

### B.I.A Board of Management Meeting – 20 August, 2014

Copies of the minutes from the 16 July, 2014 Board of Management Meeting were circulated for review and approval. The following motion was made;

**Motion #1 Pat Gartshore/John Albanese**

To accept the minutes presented of the 16 July, 2014 Board of Management Meeting as presented.

Also to ratify all motions made on that date.

No against or abstentions

**CARRIED**

## 3. Accounts Payable & Financial Report

**Motion # 2 John Albanese/Doug Anderson**

To accept the total payables for July in the amount of \$3218.43

No against or abstentions

**All in agreement - CARRIED**

#### **4. BUSINESS ARISING FROM THE MINUTES**

**Finance and Administration Committee** – No financial report at this time. Kim will be attending our next meeting to bring us up to date on our finances.

**Promotions Committee**

1. Richard will be hand delivering the flyers setting out the advertising schedule. Shelley will be emailing same to members with email addresses.

**Maintenance Committee**

1. Flags were taken down and repaired. Richard will be going out for quote for new flags.
2. Jennifer Greenhalgh is now on the maintenance committee with Richard.
3. Request for proposal to construct and remove flower baskets will be drafted and sent out to all local growers. Doug suggested doing the Christmas ones ourselves and adding solar lights to illuminate.
4. Snowflakes are still in garage behind former FedNor. We will be contacting Jim Hudson re leaving them. Annely is to talk to Jim re moving them or storing them there.
5. Doug spoke about Canal Park in Duluth.

#### **5. OLD BUSINESS**

1. Heart of the Continent – Doug sent in our page for BIA but still waiting for approval. Doug has noticed an increase in traffic in his store from the website.
2. Map – Put on back burner until next year.
3. Market Square – Funding is a go re the building of the Market Square. Site preparation is included in the funding. Design is approved so it is now time to proceed with plan and to continue with ideas to develop the spot. We will be considering putting in heaters to extend the season.

**NEW BUSINESS**

1. We need to make a connection between the downtown and the waterfront.
2. Festival of Frost: Date has been set for 29 November, 2014. We will be talking to the exhibitors from last year and from July mall day and inviting them back. We will be talking to Pam from the Pet Store re display of dogs.
3. Letter to go to town re closure of 100, 200 & 300 blocks of Scott Street for Festival.
4. Pictures with Santa – bring your own camera for pictures with Santa.
5. Festival of Trees – move to Scott Street? so more people can take part. It was suggest asking downtown shop owners to display them in their windows to entice more traffic.

## **5. Closing & Setting of Next Board Meeting**

Motion # 5 Shelley Wepruk

To close the meeting

No against or abstentions

All in agreement – CARRIED

The next meeting date will be 10 September @ 8:00 a.m. at the BIA office.

**PLEASE NOTE THAT ALL MEETINGS WILL NOW BE HELD ON THE SECOND WEDNESDAY OF EACH MONTH AT 8:00 A.M. AT THE BOARD ROOM UNLESS OTHERWISE NOTIFIED.**

Meeting closed at 8:52 a.m.