



## TOWN OF FORT FRANCES

### MINUTES

SESSION NO. #004

February 23, 2022

A meeting of the Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Committee Room and via Microsoft Teams (virtual meeting resources) on Wednesday February 23, 2022 from 8:30 a.m. to 9:18 a.m.

PRESENT: Chairperson R. Wiedenhoeft - Councillor, M. Behan - Councillor, J. McTaggart - Councillor, Mayor J. Caul (ex-officio)

ALSO PRESENT: T. Rob, Manager of Operations & Facilities, F. Anwar, CAO (8:42 a.m. to 9:18 a.m.), Randy Thoms (8:30 a.m. to 9:18 a.m.) and Merna Emara (8:30 a.m. to 9:18 a.m.).

#### **1 Call to Order/Roll Call**

1.1 The meeting was called to order at 8:30 a.m.

#### **2 Disclosure of pecuniary interest and the general nature thereof**

2.1 None

#### **3 Approval of Previous Committee Minutes**

3.1 Minutes deferred from the previous meeting - January 19, 2022 - the minutes from January 19, 2022 were approved as amended.

3.2 Minutes from previous meeting on February 9, 2022 - the minutes from February 9, 2022 were approved as amended.

#### **4 Items Referred from Council**

4.1 Letter dated February 7, 2022 Re: Snow Removal - the administration report was approved as presented.

4.2 Request to Operate the Point Park Canteen - the administration report was approved as presented.

## **5 New Business**

- 5.1 Contribution Agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Northern Development, Mines, Natural Resources and Forestry - the administration report was approved as recommended.
- 5.2 Development of a Skating Trail - Report 2 - the administration report was approved as amended.
- 5.3 Updates to the Fort Frances Airport Management Structure Modification Policy - the administration report was approved as recommended.
- 5.4 Renewal of Bearskin Annual Lease - the administration report was approved as presented.

## **6 Information**

- 6.1 Fort Frances Wastewater Treatment Facility January 2022 Monthly Report - the administration report was approved as presented.
- 6.2 Operations and Facilities Division - Public Works Area - Operations Statistics - January 2022 - the Public Works Operations Statistics were revised and will be forwarded on to Council as information only. No action required.
- 6.3 Sewer and Water Data for 2022 - the Sewer and Water data was received and will be forwarded on to Council as information only. No action required.
- 6.4 2022 Tonnage at the Landfill Site - the amended Landfill Statistics were received and will be forwarded on to Council as information only. No action required.
- 6.5 Airport Statistics as of January 31, 2022 - the Airport Statistics were received and will be forwarded on to Council as information only. No action required.

## **7 Adjourn / Next Meeting Date**

- 7.1 Meeting adjourned at 9:18 a.m.

Next meeting March 9, 2022

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Executive Committee Chair

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T. Rob, Manager of Operations & Facilities