

TOWN OF FORT FRANCES

MINUTES

SESSION NO. # 15

Tuesday, August 4, 2015

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room at the Civic Centre on Tuesday, August 4, 2015 at 12:00 p.m.

PRESENT: Councillor Ken Perry, Councillor Paul Ryan, Councillor Wendy Brunetta

ALSO PRESENT: Dawn Galusha, Deputy Treasurer, Aaron Petrin, Human Resources Manager, Travis Rob, Chief Building Official

REGRETS: Mayor Roy Avis

1. Call to Order

2. Disclosure of pecuniary interest and the general nature thereof

- 2.1 Councillor Perry declared a conflict of interest on agenda item 7.10 Councillor K. Perry Infrastructure Funding Consultation Session & Local Governance Networking Per Diem Claims as those are his expenses.

3. Approval of Previous Committee Minutes

- 3.1 The Committee considered the following resolution:
Ryan/Brunetta: That the minutes of the previous meeting held on Tuesday, July 7, 2015 be approved as distributed. CARRIED

4. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.

5. In-Camera

6. Items Referred from Council

- 6.1 Watten Volunteer Fire Department Financial Request- The Committee recommended a donation to the Watten Volunteer Fire Department in the amount of \$300.00 for their Fish Fry event to be held on August 28, 2015 at Sunny Cove Camp.
- 6.2 The Heart of the Continent Financial Request- The Committee denied the financial request from the Heart of the Continent for a rebate or reduction of the rental fees at Sunny Cove Camp on June 25 & 26, 2015, which is in agreement with the Community Services Executive Committee.
- 6.3 L. Hamilton Tbaytel Mobility Service Concerns- The Committee denied the request and further advises Mrs. Hamilton to enquire with the Rainy River Future Development Corporation.
- 6.4 Northern Ontario School of Medicine Student Society Sponsorship Request- The Committee recommended a donation of \$100.00 and further that the request be shared with the Doctor Recruitment Committee.
- 6.5 Northwest Ontario's Sunset Country Travel Annual Per Capita Contribution- The Committee recommended to approve the Northwest Ontario's Sunset Country Travel Association annual capita request in the amount of \$1,891.25 plus HST.

7. New Business

- 7.1 Councillor June Caul Strategic Planning Meeting Per Diem- The Committee recommended to approve the per diem claim in the amount of \$150.00 as submitted by Councillor June Caul for her attendance at the Strategic Planning Meeting held at Sunny Cove Camp on June 11, 2015.
- 7.2 Huffman Subdivision Development Bell Installation Invoice- The Committee recommended to approve the costs associated with the installation of the Bell services, totaling \$26,242.04 be paid for from the Corporate Projects reserve fund.
- 7.3 2015 Request for Reconsideration M.O.S.- The Committee recommended to receive the Minutes of Settlement for the properties located at 1211 Third Street East, 218 Third Street East, 415 Second Street East, 211 Third Street East and 839 Victoria Avenue North for the 2015 taxation year.
- 7.4 2015 Amended Property Assessment Notices- The Committee recommended to receive the Minutes of Settlement for properties located at 1453 Colonization Road West, 213 Sixth Street West, and 1551 Frog Creek Road in Fort Frances for the 2015 taxation year.
- 7.5 357/358 Applications for 2015- The Committee recommended to approve the adjustment of 2015 taxes in the amount of \$1,318.37 under Section 357/358 of the *Municipal Act* for property located at 501 Sixth Street West in Fort Frances. The Committee recommended to approve the adjustment of 2015 taxes in the amount of \$811.68 under Section 357/358 of the *Municipal Act* for property located at 118 Third Street West in Fort Frances.
- 7.6 Bethel Baptist Church Financial Request re: Host of the African Children's Choir at the Townshend Theatre- The Committee, in agreement with the Community Services Executive Committee recommended to waive the per person surtax charge for the African Children's Choir concert at the Townshend Theatre on September 2, 2015.
- 7.7 Request for Proposal for Municipal Insurance- The Committee recommended the issuance of a Request for Proposal for the provision of Municipal Insurance for the Town of Fort Frances, for a four year term beginning November 1, 2015, with the renewal subject to acceptable renewal rates and service provision.
- 7.8 WSIB Coverage for Elected Officials- The Committee recommended that the Corporation of the Town of Fort Frances will provide optional insurance for members of Council who have elected to apply for such insurance, and who are eligible for such coverage under the Workplace Safety and Insurance Act, 1997.
- 7.9 Mayor R. Avis Building Ontario Up Meeting Travel & Per Diem Claims- The Committee recommended to approve the travel expense and per diem claims in the total amount of \$227.00 as submitted by Mayor Roy Avis for his attendance at the June 22, 2015 Building Ontario Up meeting held in Kenora.
- 7.10 Councillor K. Perry Infrastructure Funding Consultation Session & Local Governance Networking Per Diem Claims- The Committee recommended to approve the per diem claims in the amount of \$225.00 as submitted by Councillor Ken Perry for his attendance at the Infrastructure Funding Consultation Session held in Kenora on July 15, 2015 and the Local Governance Networking Meeting held at Couchiching First Nations on July 30, 2015.

8. Non-agenda Items

9. Outstanding Items

- 9.1 Couchiching Sewer & Water Agreement Signage

10. Information

10.1 General Fund Financial as at June 30, 2015

10.2 Water & Sewer Financial as at June 30, 2015

10.3 Capital Fund Financial as at June 30, 2015

11. Adjourn / Next Meeting Date

11.1 Next Administration & Finance Executive Committee Meeting Date: September 8, 2015

Executive Committee Chair

M. McCaig, CAO